

Taylor Borough
Regular Monthly Meeting
April 13, 2016

The Taylor Borough Council held its regular monthly meeting on Wednesday, April 13, 2016 at 7:30 P.M. at the Taylor Municipal Building, 122 Union Street, Taylor, Pennsylvania.

On Roll Call, Councilman DeAngelo, Yes; Councilman Fallon, Yes; Councilman Tigie, Yes; Councilman Derenick, Yes; Councilman Digwood, Yes; Councilman McKeel, Yes; Councilman Mickavicz, Yes; Mayor Praschak, Yes.

President Mickavicz chaired the meeting.

First, the Chairman asked the public for any comments or input on any agenda item. There was none.

Next, the Chairman stated that everyone had the opportunity to read and review the Regular Council Meeting Minutes from March 9, 2015, the March 10, 2016 Continued Meeting Minutes and the March 29, 2016 Special Meeting Minutes and asked if there were any corrections, additions or deletions. There was none. Motion to accept by Councilman Tigie and seconded by Councilman McKeel. A voice vote was called and all Council Members were in favor. The motion passed. The meeting minutes were approved as presented.

Under Old Business, there was none.

Under New Business, the Chairman entertained a motion to consider an Ordinance #3 of 2016, enacting a Quality of Life Ordinance with Violations, Ticket Process and Enforcement, and Providing Penalties for Violations within the Borough. Solicitor Jones gave a brief overview. Motioned by Councilman Tigie and seconded by Councilman McKeel. On Roll Call, Councilman DeAngelo, Yes; Councilman Fallon, Yes; Councilman Tigie, Yes; Councilman Derenick, Yes; Councilman Digwood, Yes; Councilman McKeel, Yes; Councilman Mickavicz, Yes. The ordinance was adopted.

Next, the Chairman entertained a motion to consider and Ordinance #4 of 2016, providing for the vacation of a portion of Chambers Court. The

Chairman stated that there was a public hearing held before this meeting that was properly advertised. Solicitor Jones then gave a brief overview. Motioned by Councilman Tigie and seconded by Councilman DeAngelo. On Roll Call, Councilman DeAngelo, Yes; Councilman Fallon, Yes; Councilman Tigie, Yes; Councilman Derenick, Yes; Councilman Digwood, Yes; Councilman McKeel, Yes; Councilman Mickavicz, Yes;. The motion passed.

Next, the Chairman entertained a motion to consider a Resolution #3 of 2016, providing for the furnishing of Electric Street Lighting Service (LED) and to authorize the appropriate officers of the Borough to execute and deliver the necessary forms of agreement on behalf of the Borough. President Mickavicz recognized Councilman Fallon for diligently working on this project and thanked him for all his efforts. Motioned by Councilman McKeel and seconded by Councilman DeAngelo. A voice vote was called and all Council Members were in favor. The Resolution Passed.

Next, the Chairman entertained a motion to accept a request from Officer Stephen Derenick to be approved for Enforcement Officer Disability Benefits (Heart & Lung Act). Motioned by Councilman McKeel and seconded by Councilman Tigie. A voice vote was called and all Council Members were in favor. The Motion Passed.

Next, the Chairman entertained a motion to consider a Resolution #5 of 2016, authorizing execution of a Cable Franchise Agreement between the Borough and Comcast of Colorado/Pennsylvania/West Virginia, LLC. Solicitor Jones gave a brief overview. Motioned by Councilman McKeel and seconded by Councilman Tigie. On Roll Call, Councilman DeAngelo, Yes; Councilman Fallon, Yes; Councilman Tigie, Yes; Councilman Derenick, Yes; Councilman Digwood, Yes; Councilman McKeel, Yes; Councilman Mickavicz, Yes. The Resolution was adopted.

Next, the Chairman entertained a motion to accept a Resignation from Jonathan Loiselle as a member of the Taylor Civil Service. Motioned by Councilman McKeel and seconded by Councilman DeAngelo. A voice vote was called and all Council Members were in favor.

Next, Councilman Tigue read the Approval of Bills for Payment for March 2016.

| <u>VENDOR</u> | <u>ITEM</u> | <u>PRICE</u> |
|----------------------|--|--------------|
| Advanced Arms | Slings, Grips & Magazines for New Rifles & Shotguns | \$321.00 |
| Advanced Arms | Graffunder Gun Safe - PD | \$7,500.00 |
| Advanced Arms | Rifles - PD | \$4,200.00 |
| Alectus | Access for Dan | \$150.00 |
| All American Rooter | 3/7,4/2,4/7,4/8 Service Calls | \$3,975.00 |
| Anthracite Auto | Comingle Dumpster Rent & Haul - DPW Garage | \$195.00 |
| APCO | FCC Radio Licensing Fee | \$100.00 |
| Bernie's Flags | 4x6 Air Force Flag - TCC | \$69.00 |
| BIU | March 2016 Permits | \$498.82 |
| BlueCross | BlueCare Traditional 4/1/16-5/1/16 | \$24,406.29 |
| BlueCross | Davis Vision 4/1/16-5/1/16 | \$129.15 |
| BlueCross | BlueCare Senior 4/1/16-5/1/16 | \$612.63 |
| Brian Holland | Riverside High Play 3/18/16 | \$65.00 |
| Bryanna Gifford | Riverside High Play 3/18/16 | \$65.00 |
| Canada Dry | Drink Delivery 4/7/16 | \$184.60 |
| Capital One | Google, USPS, Harbor Freight | \$359.93 |
| Clark Robbins | Zoning Officer Payment 1 of 4 | \$100.00 |
| Comcast | Police Dept Phone & Internet 3/15/16-4/14/16 | \$234.94 |
| Comcast | Pump Station 3/9/16-4/8/16 | \$89.29 |
| Comcast | TCC Phone & Internet 3/15/16-4/14/16 | \$150.92 |
| Comcast | DPW Phone & Internet 3/10/16-4/9/16 | \$113.91 |
| Comcast | Borough Building Phone & Internet 4/9/16-5/8/16 | \$253.36 |
| Community Nat'l Bank | 2015 Police Car Lease Payment #2 | \$14,943.68 |
| Cristiano Welding | Cylinder Rental 3/31/16 | \$13.00 |
| Daniel Zeleniak | 2016 Medical Reimbursement 2nd Payment Bal:\$242.17 | \$89.00 |
| Daniel Zeleniak | 2016 Medical Reimbursement FINAL Payment | \$242.17 |
| DCED | 16 UCC Permits (NEIC) | \$64.00 |
| DCED | 8 UCC Permits (BIU) | \$32.00 |
| Dempsey | Borough Building Carpets 3/15/16 | \$45.63 |
| Dempsey | Borough Building Carpets 3/29/16 | \$45.63 |
| Eckert Seamans | February 2016 Services | \$56.52 |
| Eckert Seamans | October 2015 Services | \$6,554.00 |
| Econo Signs | Multiple Signs (Merge, Stop, Hazard) - DPW | \$407.25 |
| Econo Signs | No Left Turn Signs | \$88.21 |
| Edward Concrete | 3 1/2 Yards Concrete - DPW Garage Wall | \$364.00 |
| Ehrlich | TCC Pest Maintenance 3/22/16 | \$48.00 |
| Ehrlich | Borough Building Pest Maintenance 3/18/16 | \$44.00 |
| Ehrlich | Library Pest Maintenance 3/18/16 | \$44.00 |
| Emblem | 300 Police Patches | \$555.43 |
| Ev-Co Tree Service | Bucket Truck Rental for Christmas Lights Install & Removal | \$975.00 |
| Fastenal | 2" Lags - Street Signs | \$3.63 |
| Fastenal | Bolts & Washers - State Road Signs | \$11.08 |
| Fieglemans Recycling | Rebar for DPW Wall Footers | \$60.00 |

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| Fieglemans Recycling | Rebar & Angle Iron - Cemetery & DPW Wall | \$140.00 |
| Friedman Electric | TCC Senior Room Lights | \$723.33 |
| Friedman Electric | Light for Derenick Park | \$383.63 |
| Galdieri Electric | Ballasts & Bulbs - Library | \$121.89 |
| Galdieri Electric | New Key Switch to Raise/Lower Basketball Backboard | \$68.51 |
| Galdieri Electric | TCC Parking Lot Lights | \$257.31 |
| Galdieri Electric | 30 AMP Extension Plug Ends - Traffic Signals | \$70.84 |
| George Hayden | Install New Pole for Existing Lights - Derenick Park | \$4,300.00 |
| Glen Summit Water | Borough Building Water Delivery 3/10/16 | \$16.74 |
| Glen Summit Water | Borough Building Water Delivery 3/24/16 | \$27.15 |
| Glen Summit Water | DPW Garage Water Delivery 3/24/16 | \$11.55 |
| Glen Summit Water | Borough Building Water Delivery 4/7/16 | \$21.95 |
| Great America Financial | Admin Copier Lease 4/5/16 | \$91.00 |
| Hourigan Kluger & Quinn | Labor Matters - February 2016 | \$776.37 |
| Hourigan Kluger & Quinn | Labor Matters - March 2016 | \$253.50 |
| James Schiavo | Weekly Mileage 3/4/16-3/17/16 | \$79.12 |
| James Schiavo | Weekly Mileage 3/18/16-3/31/16 | \$75.56 |
| Jared Beilman | Riverside High Play 3/19/16 | \$65.00 |
| John Cudo | EMA Coordinator Payment 1 of 4 | \$200.00 |
| Judge Lumber | Material for Footers for DPW Wall | \$156.30 |
| Judge Lumber | 10 Bags Black Top Patch | \$97.40 |
| Kanton Realty | Rear Oak Street/Joseph Siniawa Family Partnership | \$1,500.00 |
| Kelleher Battery | TCC Batteries for Emergency Light System | \$700.00 |
| Kelly Services | Office Help 2/22/16-2/26/16 | \$438.63 |
| Kelly Services | Office Help 2/29/16-3/4/16 | \$438.63 |
| Kevin Froese | 2016 Medical Reimbursement 1st Payment Bal: \$229.00 | \$271.00 |
| Keystone Block | Vinyl Patch - Derenick Park Tennis Court | \$73.75 |
| Keystone Block | Mason Sand - DPW Garage Wall | \$50.00 |
| Keystone Block | Block & Cement for DPW Garage Wall | \$834.92 |
| Keystone Business | Police Dept Copier Overage 2/18/16-3/17/16 | \$8.46 |
| Keystone Business | Admin Copier Lease 3/10/16-6/9/16 & Overages | \$147.78 |
| Kost Tire | 95-1 Oil Change & P/M | \$20.95 |
| Kost Tire | 95-2 Oil Change & P/M | \$20.95 |
| Kost Tire | 95-3 Oil Change & P/M | \$20.95 |
| LCAB | Dinner Meeting 4/21/16 (4 People) | \$60.00 |
| Lighting Services | T-2 Led for Rear Dump | \$1,195.00 |
| M & M Plumbing | TCC Ladies Room Faucet Repaired | \$165.00 |
| M & M Plumbing | New Water Heater T & P Relief Valve - BB | \$165.00 |
| M & M Plumbing | Furnish & Install New WATTS Repair Kit - BB | \$345.00 |
| M & M Plumbing | TCC Steam Shower Monthly P/M | \$30.00 |
| M & M Plumbing | BB Mens Bathroom Urinal Repair | \$75.00 |
| Michael Zuby | Riverside High Play 3/19/16 | \$65.00 |
| Michael Zuby | Riverside High Play 3/20/16 | \$65.00 |
| Nicholas Snyder | Riverside High Play 3/20/16 | \$65.00 |
| Northeast Ace | Assorted Batteries for DPW Equipment | \$43.97 |
| Northeast Ace | Garbage Cans - TCC | \$49.98 |
| Northeast Inspection | February Permits | \$47.25 |
| Northeast Signal | Service to Main & Oak 3/16/16 | \$200.00 |
| Northeast Signal | Service Call No Power, Generator not Running Lights | \$250.00 |
| Onesource Fire Equip | Defib Pads for Lifepak 500 AED | \$50.00 |
| PA American Water | Noakes Park 2/10/16-3/7/16 | \$39.41 |

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| PA American Water | Borough Building 2/12/16-3/10/16 | \$51.41 |
| PA American Water | TCC 2/12/16-3/10/16 | \$112.15 |
| PA American Water | DPW Garage 2/12/16-3/10/16 | \$79.71 |
| PA American Water | Fire Hydrants 3/2/16-4/1/16 | \$2,227.30 |
| PA Dept of Gen Services | 1033 Law Enforcement Program Fee for 2016 | \$400.00 |
| PA One Call | Monthly Activity Fee 3/31/16 | \$35.26 |
| Patricia Naro | Tax Duplicate | \$10.00 |
| PDQ | 2016 Tax Bill Mailing | \$236.80 |
| PennEastern | Taylor 1 LLC Parcel 4 Development - February | \$3,430.00 |
| PennEastern | Gaughan Northeast Auto Auction - February | \$315.00 |
| PennEastern | Storm water Conveyance (NE Auto) - February | \$1,750.00 |
| PennEastern | Jefferson St Storm Sewer Project - February | \$350.00 |
| PennEastern | General(Planning Meeting,Cooper/Taylor Stop Sign)-2/16 | \$770.00 |
| Pitney Bowes | Postage Machine Lease 12/30/15-3/30/16 | \$159.57 |
| Powell's Rental | Mortar Mixer Rental for 1 Week - DPW Garage Wall | \$300.00 |
| Powell's Sales | Trailer Plug Adapter for New Trailer | \$23.27 |
| Powell's Sales | Quality 6x10 Utility Trailer - DPW | \$1,379.00 |
| PPL Electric | Street Light LED Conversion | \$1,931.00 |
| PPL Electric | Noakes Park 2/8/16-3/9/16 | \$67.41 |
| PPL Electric | Borough Building 2/16/16-3/16/16 | \$493.91 |
| PPL Electric | DPW Garage 2/16/16-3/16/16 | \$434.58 |
| PPL Electric | Taylor Pumping Station 2/16/16-3/16/16 | \$238.95 |
| PPL Electric | Derenick Park 2/16/16-3/16/16 | \$192.56 |
| PPL Electric | Church & Cemetery 2/26/16-3/29/16 | \$37.99 |
| PPL Electric | Prince & Rinaldi Pump Station 3/1/16-3/31/16 | \$59.42 |
| PPL Electric | TCC 2/16/16-3/29/16 | \$1,140.08 |
| PPL Electric | Oak & Rinaldi Pump Station 3/1/16-3/31/16 | \$49.00 |
| PPL Electric | 214 Keyser Ave (Stocki Garage) 3/3/16-4/4/16 | \$40.47 |
| Preizt's Auto | T-5 Back Up Alarm Repair | \$119.00 |
| Preizt's Auto | T-4 Trailer Brake Wiring Repaired | \$225.00 |
| Preizt's Auto | PW-1 Oil Change & P/M | \$59.85 |
| RMA | Car Washes (PD) February 2016 | \$98.00 |
| Scranton Grinder | Derenick Park Scag Yearly Maintenance | \$319.61 |
| Scranton Grinder | Noakes Park Scag Yearly Maintenance | \$303.63 |
| Scranton Times | Legal Notice of Quality of Life Ordinance 4/13/16 | \$114.65 |
| Scranton Times | Legal Notice of Planning Commission Special Meeting 3/29/16 | \$55.50 |
| Scranton Times | Legal Notice of Council Special Meeting 3/29/16 | \$55.50 |
| Scranton Times | Legal Notice of Public Hearing 4/13/16 | \$355.80 |
| Standard Life Insurance | Life Insurance - April 2016 | \$483.00 |
| Staples | Office Supplies - Admin & PD | \$263.40 |
| Staples | Janitorial Supplies - Borough Building | \$150.37 |
| Stephen Derenick | 2016 Medical Reimbursement 3rd Pmt-Remaining \$285.94 | \$118.00 |
| Stephen Derenick | 2016 Medical Reimbursement 4th Pmt-Remaining \$171.34 | \$114.60 |
| SWIF | Workers Comp Installment 5 of 11 | \$16,951.00 |
| The Fitness Headquarters | Dumbbell Weights - TCC | \$508.20 |
| Tower Communication | Service Calls 3/12 & 3/16/16 | \$233.45 |
| UGI | TCC 2/3/16-3/4/16 | \$897.36 |
| UGI | DPW Garage 2/3/16-3/4/16 | \$687.06 |
| UGI | Borough Building 2/3/16-3/4/16 | \$484.90 |
| United Concordia | Dental Insurance 4/1/16-4/30/16 | \$1,078.56 |
| Verizon Wireless | Police Tablets 2/23/16-3/22/16 | \$50.04 |

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| Verizon Wireless | Cell Phones 2/23/16-3/22/16 | \$351.50 |
| Wilkes-Barre Materials | 1.79 Ton Cold Patch 3/7/16 | \$176.28 |
| Wright Express Financial | March 2016 Fuel Purchases | \$1,551.11 |
| TOTAL GENERAL ACCT | | \$125,954.06 |

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| Cargill | 23.8 Tons Rock Salt | \$1,738.35 |
| PPL Electric | Bridge Lights 1/27/16-2/26/16 | \$198.92 |
| PPL Electric | Main and Davis Traffic Signal 1/27/16 - 2/26/16 | \$45.57 |
| PPL Electric | Keyser & Oak Signal 1/29/16-3/1/16 | \$38.46 |
| PPL Electric | Street Lights 2/3/16-3/4/16 | \$7,416.27 |
| PPL Electric | Oak & Main St 2/9/16-3/10/16 | \$38.87 |
| TOTAL LIQUID FUELS | | \$9,476.44 |

Next, Councilman Tighe made a motion to pay the March Payroll in the amount of \$111,872.87, General Account Bills in the amount of \$125,954.06 and Liquid Fuel Bills in the amount of \$9,476.44; totaling \$247,303.37 when funds are available; seconded by Councilman Digwood. A voice vote was called and all Council Members were in favor. The motion passed.

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| March Payroll | \$111,872.87 |
| March General Account Bills | \$125,954.06 |
| March Liquid Fuels Account Bills | \$9,476.44 |
| Total Expenditures | \$247,303.37 |

Next, Mr. Zeleniak read the Treasurer's Report for March 2016 and the report was placed on file.

**Treasurer's Report
March 2016**

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|---------------------------|-------------|
| Local Service Tax | \$10,078.78 |
| RE Tax Delinquencies 2015 | \$1,999.13 |
| RE Tax Delinquencies 2014 | \$951.47 |
| RE Tax Delinquencies 2013 | \$984.87 |
| RE Transfer Tax | \$1,438.21 |
| Earned Income Tax | \$16,318.86 |

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|---------------------------|---------------------|
| Court Fees/Police Fines | \$4,629.06 |
| Building Permits | \$1,080.10 |
| TCC | \$2,087.00 |
| Intergovernmental Revenue | \$13,952.00 |
| Other Revenue | \$13,107.49 |
| Interest | \$15.24 |
| Total Revenue | \$291,782.05 |

Report placed on file. Next, Councilman Tigie read the Financial Report for March 31, 2016.

**Financial Report
March 31, 2016**

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|------------------------------|----------------|
| General Account Balance | \$168,814.48 |
| Real Estate Tax Account | \$204,172.81 |
| Liquid Fuels Account Balance | \$145,949.88 |
| Splash Park Account | \$37,494.55 |
| Veteran's Memorial Account | \$715.02 |
| Police Pension Fund | \$3,041,978.04 |
| ESL, Inc. Escrow Account | \$431,532.70 |

**Open Purchase Order Report
As of April 11, 2016 - \$11,393.07**

Next, Councilman Digwood gave the Recycling Report for March 2016. Report placed on file.

**Recycling Report
March 2016**

| | Pounds | Tons |
|-------------------|--------|-------|
| Commingle | 32,800 | 16.40 |
| Cardboard | 19,540 | 9.77 |
| Paper (newspaper) | 27,260 | 13.63 |
| E-Recycling | 6,740 | 3.37 |

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| Brush | 12,400 | 6.20 |
| Totaling | 98,740 | 49.37 |

Next, the Chair asked if there were any committee reports. Councilman Digwood stated that the DPW Committee met to discuss scheduling, communication, summer projects and the summer employee application list.

Next, a motion was made by Mr. Digwood to appoint Kyle McKeel to the Part Time Summer Help Program per the collective bargaining agreement and was seconded by Mr. Derenick. On Roll Call: Councilman DeAngelo, Yes; Councilman Fallon, Yes; Councilman Tigie, Yes; Councilman Derenick, Yes; Councilman Digwood, Yes; Councilman McKeel, Abstain; Councilman Mickavicz, Yes. The motion passed.

Next, a motion was made by Mr. Digwood to appoint Brandon Caputo, Mikayla Nardone, Rich Rinaldi, Paul Harrison, George Zimmer, Tyler Armillay and Mason Hughes to the Part Time Summer Help Program per the collective bargaining agreement and was seconded by Councilman Tigie. On Roll Call: Councilman DeAngelo, Yes; Councilman Fallon, Yes; Councilman Tigie, Yes; Councilman Derenick, Yes; Councilman Digwood, Yes; Councilman McKeel, Yes; Councilman Mickavicz, Yes. The motion passed.

Next, Mayor Praschak presented the Mayors report for the month of March 2016. The Mayor advised that the police department responded to 183 complaints. Officers issued 19 traffic citations, 3 parking tickets, 13 traffic accidents investigated and 49 criminal arrests. Total Revenues received: Judicial Court - \$1,584.66 the Magistrate Court - \$2,834.40; Police Reports - \$195.00; Parking Fines - \$15.00, in the total amount of \$4,629.06. The Chairman asked that the Mayors Report be placed on file.

Next, Councilman Digwood made a motion to appoint John Harrison to the Civil Service Commission to fill the term of Jonathan Loisselle with a term ending on 12/31/2018 and seconded by Councilman DeAngelo. On Roll Call: Councilman DeAngelo, Yes; Councilman Fallon, Yes; Councilman Tigie, Yes; Councilman Derenick, Yes; Councilman Digwood, Yes; Councilman McKeel, Yes; Councilman Mickavicz, Yes. The motion passed.

Next, Councilman Derenick asked about the age requirement for the Part Time DPW Summer Help Program. Councilman Digwood stated that it was

part of the DPW Collective Bargaining Agreement and a brief discussion followed.

Next, Councilman Tigie asked that we have the signs be posted for the Great American Cleanup/Down Valley Cleanup. The Chairman requested that Solicitor Jones concur on the message. Councilman Tigie also asked that the DPW Committee make a list of summer projects for the Part Time Summer Help. A brief discussion followed.

Next, Rick Notari, the Down Valley Municipal Coordinator from Lackawanna County reported to Council with upcoming events in Lackawanna County, including letting everyone know that the Coal Mine Tour is now open.

Lastly, the Chairman asked for public input. There was none.

Mr. Zeleniak requested Council meet in an executive session immediately following the Council Meeting to discuss a personnel issue.

The Chairman declared the meeting Adjourned.

Kenneth F. Mickavicz, President

Kristi A. Evans
Borough Secretary

Taylor Borough
Council Hearing
April 13, 2016

The Taylor Borough Council held a Public Hearing regarding the vacation of a portion of Chambers Court, on Wednesday, April 13, 2016 at 7:00 P.M. at the Taylor Municipal Building, 122 Union Street, Taylor, Pennsylvania.

On Roll Call, Councilman DeAngelo, Yes; Councilman Fallon, Yes; Councilman Tigue, Yes; Councilman Derenick, Yes; Councilman Digwood, Yes; Councilman McKeel, Yes; Councilman Mickavicz, Yes; Mayor Praschak, Yes.

President Mickavicz chaired the meeting.

First, the Chairman stated that the reason for this hearing was to get Public input on the Vacation of a portion of Chambers Court between West High Street and Middle Street being approximately 14.29 feet wide and 178.2 feet long, containing approximately 2,495 square feet. The Chairman stated that the Borough's presentation for the hearing included:

1. Copy of Legal Ad – Scranton Times
2. Proof of Notice of Public Hearing Ad (03/18/2016 & 03/25/2016)
3. Copy of Survey Alley Parcel 1 (AKA Chambers Court) by ESC Design
4. Copy of Lackawanna County Tax Map # 166.15
5. Google Maps aerial view of area in discussion
6. List of adjoining property owners: Michael J. Gaughan and James J. Gaughan
7. Copy of Proposed Ordinance No. 4 of 2016

Next, Solicitor Jones stated that the purpose of the Hearing is related to an opened alley way and that the request was made by the property owner to vacate it. The Solicitor stated to the public that if indeed the Borough approves the Ordinance to vacate the alley, the public's right to use the alley is gone.

Next, the Chairman asked the public if there were any questions or comments. No one from the public was in attendance.

Motion to adjourn by Councilman Digwood, Seconded Councilman Tigue. All in favor.

Meeting adjourned.

Kenneth F. Mickavicz, President

Kristi Evans
Borough Secretary