

Taylor Borough
Regular Monthly Meeting
March 8, 2017

The Taylor Borough Council held its regular monthly meeting on Wednesday, March 8, 2016 at 7:30 P.M. at the Taylor Municipal Building, 122 Union Street, Taylor, Pennsylvania.

On Roll Call, Councilman DeAngelo, Yes; Councilman Fallon, Yes; Councilman Tigue, Yes; Councilman Derenick, Yes; Councilman Digwood, Yes; Councilman McKeel, Yes; Councilman Mickavicz, Yes; Mayor Praschak, Yes.

President Mickavicz chaired the meeting.

First, the Chairman asked the public for any comments or input on any agenda item. There was none.

Next, the Chairman stated that everyone had the opportunity to read and review the February 8, 2017, Regular Meeting Minutes held at the Taylor Municipal Building 122 Union Street Taylor, PA and asked if there were any corrections, additions or deletions. There were none. Motion to accept by Councilman McKeel and seconded by Councilman Tigue. A voice vote was called and all Council Members were in favor. The motion passed. The meeting minutes were approved as presented.

Under Old Business, the Chairman announced to the public that Executive Sessions were held on Tuesday, February 21, 2017, at the Taylor Municipal Building, 122 Union Street, Taylor, at 7:30 P.M. and Tuesday, February 28, 2017, held at the Taylor Municipal Building, 122 Union Street, Taylor, immediately following the 7:30 P.M. Work Session, both for Personnel and Contractual reasons.

Under New Business, the Chairman entertained a motion to accept a donation of \$250.00 from Pyne Trucking and \$250.00 from Taylor Recycling for the Taylor Police Bike Patrol. A motion was made by Councilman Tigue and seconded by Councilman McKeel. A voice vote was called and all Council Members were in favor. The motion passed.

Next, the Chairman entertained a motion to authorize the President of Council and any other appropriate Borough Officials to execute a Developers Agreement with NEPA Partnership, LLC, upon the concurrence of the Solicitor. The Solicitor gave a brief overview. A motion was made by Councilman Tigie and seconded by Councilman McKeel. A voice vote was called and all Council Members were in favor. The motion passed.

Next, the Chairman entertained a motion to authorize the advertisement of an Ordinance to expand the purposes of the Development Authority of the Borough of Taylor. The Solicitor gave a brief overview. A motion was made by Councilman McKeel and seconded by Councilman Tigie. A voice vote was called and all Council Members were in favor. The motion passed.

Next, the Chairman entertained a motion to appoint Danielle Grasso as a Part-Time Office Clerk for up to 25 hours per week at a pay rate of \$11.00 per hour. A motion was made by Councilman Tigie and seconded by Councilman Fallon. On Roll Call, Councilman DeAngelo, Yes; Councilman Fallon, Yes; Councilman Tigie, Yes; Councilman Derenick, Yes; Councilman Digwood, Yes; Councilman McKeel, Yes; Councilman Mickavicz, Yes. The motion passed.

Next, Councilman Tigie read the Approval of Bills for Payment for February 2017.

| <u>VENDOR</u> | <u>ITEM</u> | <u>PRICE</u> |
|---------------------|---|--------------|
| Albrechts | Repair Rear Steps Weld in New Brackets | \$100.00 |
| All American Rooter | Services 1/3/17 & 1/4/17 | \$1,175.00 |
| Brandon Bell | Boys Basketball Game vs Montrose 2/16/17 | \$65.00 |
| Brian Holland | Girls Basketball Game vs Dunmore 2/10/17 | \$65.00 |
| Brian Holland | Boys Basketball Game vs Carbondale 2/14/17 | \$65.00 |
| Bryanna Gifford | Meal Reimbursement for Training 2/22/17-2/24/17 | \$72.82 |
| Central Clay | 2 Manhole Frame & Lid - Main St | \$615.00 |
| Comcast | Police Dept Phone & Internet 2/15/17-3/14/17 | \$237.86 |
| Comcast | TCC Phone & Internet 2/15/17-3/14/17 | \$150.90 |
| Comcast | Taylor Pump Station 2/9/17-3/8/17 | \$98.77 |
| Comcast | Admin Phone & Internet 2/9/17-3/8/17 | \$250.49 |
| Comcast | DPW Phone & Internet 2/10/17-3/9/17 | \$113.91 |
| Creative Benefits | October through December Commission | \$1,895.95 |
| Creative Benefits | January Commission | \$637.37 |
| Creative Benefits | February Commission | \$753.98 |
| Creative Benefits | March Commission | \$673.55 |
| Dempsey | Borough Building Carpets 2/14/17 | \$49.46 |

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|-------------------------|---|-------------|
| Dempsey | Borough Building Carpets 2/28/17 | \$47.46 |
| DGK Insurance | Selective Insurance of America 1/15/17-1/15/18 | \$325.00 |
| DGK Insurance | Selective Insurance Miscellaneous Bonds 1/15/17-1/15/18 | \$418.00 |
| Ehrlich | TCC Pest Maintenance 2/28/17 | \$50.00 |
| Ehrlich | Library Pest Maintenance 2/24/17 | \$46.00 |
| Ehrlich | Borough Building Pest Maintenance 2/17/17 | \$46.00 |
| Emblem Enterprises | 500 Police Patches | \$741.29 |
| F & S Supply | Parts to attach bucket to skidster | \$100.52 |
| Fitness Headquarters | Machine Cable and Service Visit - TCC Weight Room | \$163.87 |
| Galls | Flare Containers for PD Cars | \$66.51 |
| Glen Summit | Borough Building Water Delivery 2/10/17 | \$32.35 |
| Glen Summit | Borough Building Water Delivery 2/24/17 | \$16.75 |
| Great America Financial | Admin Copier Lease 3/5/17 | \$91.00 |
| Highmark Blue Shield | Health Insurance - March 2017 | \$22,451.80 |
| Highmark Blue Shield | Health Insurance - April 2017 | \$22,451.80 |
| Hourigan Kluger & Quinn | Labor Matters Dec 2016 & January 2017 | \$1,867.50 |
| James Schiavo | Weekly Mileage Reimbursement 2/3/17-2/16/17 | \$73.95 |
| James Schiavo | Weekly Mileage Reimbursement 2/17/17-3/2/17 | \$80.79 |
| Joseph Iacovazzi | Haz-Mat Recertification & FBI Background Check | \$55.50 |
| Judge Lumber | Shelving For Mayors Office | \$59.52 |
| KS Statebank | Lease Payment 2 for 2016 Mack Truck | \$33,777.78 |
| Kost Tire | 95-3 Oil Change | \$17.95 |
| Kost Tire | 95-1 Oil Change | \$17.95 |
| LJC Janitorial | TCC Janitorial Supplies | \$382.50 |
| LLVSA | Borough Building 1st Quarter 2017 | \$70.00 |
| LLVSA | DPW Garage 1st Quarter 2017 | \$70.00 |
| LLVSA | TCC 1st Quarter 2017 | \$70.00 |
| Mark Wozniak | Zoning Hearing 2/27/17 | \$100.00 |
| Metro Alert | Annual Licensing & Maintenance Alert Care - PD 2017 | \$1,956.00 |
| Michael Zuby | Girls Basketball Game vs Dunmore 2/10/17 | \$65.00 |
| Michael Zuby | Talent Show 2/28/17 | \$65.00 |
| Nicholas Snyder | Unit Show at RHS 2/19/17 | \$65.00 |
| Nicholas Snyder | Boys Basketball Game vs Montrose 2/16/17 | \$65.00 |
| Onesource Fire | 20 Boxes Defender Nitrile Gloves | \$299.99 |
| PA American Water | Fire Hydrants 1/31/17-2/28/17 | \$2,260.23 |
| PA American Water | DPW Garage 12/10/16-1/11/17 | \$118.86 |
| PA American Water | TCC 1/12/17-2/14/17 | \$169.26 |
| PA American Water | DPW Garage 1/12/17-2/14/17 | \$154.89 |
| PA American Water | Borough Building 1/11/17-2/14/17 | \$49.52 |
| PA One Call | Monthly Activity Fee 2/28/17 | \$17.22 |
| PDQ Print Solutions | Tax Bills and Envelopes | \$271.44 |
| PDQ Print Solutions | Dater Stamp for Tax Collector | \$50.00 |
| PennEastern Engineers | Walmart Minor Subdivision - January 20107 | \$140.00 |
| PennEastern Engineers | General - January 2017 | \$560.00 |
| PennEastern Engineers | Gaughan Northeast Auto Auction - January 2017 | \$420.00 |
| PennEastern Engineers | Jefferson St Storm Sewer Project - January 2017 | \$4,165.00 |
| PPL Electric | DPW Garage 1/16/17-2/13/17 | \$299.94 |
| PPL Electric | Borough Building 1/16/17-2/13/17 | \$349.76 |

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|---------------------------|---|--------------|
| PPL Electric | Taylor Pumping Station 1/16/17-2/13/17 | \$115.21 |
| PPL Electric | Derenick Park 1/16/17-2/13/17 | \$53.18 |
| PPL Electric | Lincoln Hgts (Noakes Park) 1/9/17-2/6/17 | \$56.70 |
| PPL Electric | 214 Keyser Ave (Stocki Garage) 1/31/17-3/2/17 | \$40.12 |
| PPL Electric | Oak & Rinaldi Pump Station 1/27/17-2/28/17 | \$84.11 |
| PPL Electric | Church & Cemetery 1/26/17-2/24/17 | \$25.40 |
| PPL Electric | Prince & Rinaldi Pump Station 1/27/17-2/28/17 | \$86.16 |
| PPL Electric | TCC 1/26/17-2/24/17 | \$876.43 |
| Preitz Auto | Trailer Inspection | \$30.00 |
| RMA | Police Car Washes - January 2017` | \$104.00 |
| Robert Radzicki Tint Shop | PD Van Windows Tinted | \$200.00 |
| Robert Zubey | Boys Basketball Game vs Carbondale 2/14/17 | \$65.00 |
| Scranton Times | Legal Notice Zoning Board Meeting 2/27/17 | \$246.60 |
| Standard Life Insurance | Life Insurance - March 2017 | \$736.00 |
| Stephen Derenick | 2017 Medical Reimbursement Payment 1 Bal \$280.00 | \$220.00 |
| Taylor Fire & Rescue | Monthly Allotment - March 2017 | \$4,000.00 |
| Taylor Hose Co #1 | Monthly Allotment - March 2017 | \$2,000.00 |
| Thomas McGovern | Unit Show at RHS 2/19/17 | \$65.00 |
| Total Fleet | 95-4 Inspection | \$60.00 |
| Triple Cities Mack | Truck Cab Cleaner/Degreaser | \$20.28 |
| Triple Cities Mack | Transmission Fluid - T4 | \$37.50 |
| Triple Cities Mack | T-4 Inspection | \$128.43 |
| UGI | DPW Garage 1/4/17-2/2/17 | \$872.48 |
| UGI | TCC 1/4/17-2/2/17 | \$708.53 |
| UGI | Borough Building 1/4/17-2/2/17 | \$611.21 |
| United Concordia | Dental Insurance 3/1/17-3/31/17 | \$1,335.12 |
| Verizon | Police Tablets 1/23/17-2/22/17 | \$50.04 |
| Verizon | Cell Phones 1/23/17-2/22/17 | \$296.59 |
| WEX | Fuel Purchases - November 2016 | \$1,922.76 |
| WEX | Fuel Purchases - December 2016 | \$2,049.74 |
| WEX | Fuel Puchases - January 2017 | \$2,372.17 |
| William Jones | Monthly Retainer - March 2017 | \$2,349.51 |
| William Jones | Professional Services thru 2/7/17 - Planning Commission | \$615.25 |
| William Jones | Professional Services Thomas Kazmierczak thru 2/1/17 | \$1,441.75 |
| | TOTAL | \$126,129.23 |
| American Rock Salt | 3 Loads of Salt 2/2/17 | \$3,607.03 |
| PPL Electric | Bridge Lights 1/26/17-2/24/17 | \$168.50 |
| PPL Electric | Davis Traffic Signal 1/26/17-2/24/17 | \$38.27 |
| PPL Electric | Keyser & Oak Signal 1/27/17-2/28/17 | \$37.45 |
| PPL Electric | Street Lights 12/29/16-1/27/17 | \$6,526.70 |
| PPL Electric | Oak & Main St 1/10/17-2/7/17 | \$37.71 |
| | TOTAL | \$10,415.66 |

Next, Councilman Tigie made a motion to pay the February Payroll in the amount of \$98,917.81, General Account Bills in the amount of \$126,129.23 and Liquid Fuel Bills in the amount of \$10,415.66; totaling \$235,462.70 when funds are available; seconded by Councilman McKeel. A voice vote was called and all Council Members were in favor. The motion passed.

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|-------------------------------------|--------------|
| February Payroll | \$ 98,917.81 |
| February General Account Bills | \$126,129.23 |
| February Liquid Fuels Account Bills | \$ 10,415.66 |
| Total Expenditures | \$235,462.70 |

Next, Mr. Zeleniak read the Treasurer's Report for February 2017 and the report was placed on file.

**Treasurer's Report
February 2017**

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|---------------------------|--------------|
| Local Service Tax | \$12,616.66 |
| RE Tax Delinquencies 2015 | \$754.82 |
| RE Tax Delinquencies 2014 | \$902.67 |
| RE Transfer Tax | \$212.53 |
| Earned Income Tax | \$106,922.60 |
| Court Fees/Police Fines | \$2,328.79 |
| Building Permits | \$1,659.43 |
| Zoning Permits | \$465.00 |
| Escrow Accounts | \$1,360.00 |
| TCC | \$1,859.00 |
| Comcast | \$21,569.44 |
| Other Revenue | \$310,398.87 |
| Interest | \$6.08 |
| Total Revenue | \$461,055.89 |

Report placed on file. Next, Mr. Zeleniak read the Financial Report for February 28, 2017.

**Financial Report
February 28, 2017**

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|------------------------------|----------------|
| General Account Balance | \$454,797.20 |
| Real Estate Tax Account | \$7,566.66 |
| Liquid Fuels Account Balance | \$67,452.06 |
| Splash Park Account | \$37,501.45 |
| Veteran's Memorial Account | \$865.13 |
| Police Pension Fund | \$3,184,939.49 |
| ESL, Inc. Escrow Account | \$436,369.36 |

**Open Purchase Order Report
As of March 7, 2016 - \$15,654.31**

Next, Councilman Digwood gave the Recycling Report for February 2017. Report placed on file.

**Recycling Report
February 2017**

| | Pounds | Tons |
|-------------------|---------------|--------------|
| Commingle | 27,420 | 13.71 |
| Cardboard | 12,020 | 6.01 |
| Paper (newspaper) | 16,480 | 8.24 |
| Brush | 3,500 | 1.75 |
| Totaling | 59,420 | 29.71 |

Next, the Chair asked if there were any committee reports. There were none.

Next, Mayor Praschak presented the Mayor's report for the month of February 2017. The Mayor advised that the police department responded to 350 calls for service, 14 Motor Vehicle Accidents Investigated, 5 Parking Ticket were issued, 16 Traffic Citations were issued, 4 Non-Traffic Citations and 13 Criminal Complaints were filed. Revenues received for the month of February 2017: Magistrate Court Fines - \$1,278.68; Parking Tickets - \$30.00; Police Reports - \$180.00; Judicial Court Fines - \$340.11; Bike Patrol Donation - \$500.00; totaling \$2,328.79. The Chairman asked that the Mayor's Report be placed on file.

The Chairman asked that Council meet in an executive session immediately following this meeting with the Solicitor for personnel issues.

Lastly, the Chairman declared the meeting adjourned.

Kenneth F. Mickavicz, President

Kristi A. Evans
Borough Secretary