Taylor Police Department

122 Union Street, Taylor, PA 18517

Stephen A. Derenick, Chief of Police

POLICE REPORT REQUEST FORM

Fees per report	Please make your check/money order payable to the "**Taylor Police Department**" and include a copy of your Driver's License or Photo Identification
Accident Report Fee: $15.00	
Incident Report Fee: $15.00	

Please complete sections 1 thru 4 then sign and date: ONLY one report per request form. Please provide as much information as possible. This form may be delivered in person or mailed to the Taylor Police Department at 122 Union St. Taylor, PA 18517. Please include a self-addressed stamped envelope to ensure prompt delivery.

(Type out information or print out and fill in by hand.)

1. Your Name: _____ _____
   First Name Last Name

   Address: _____ _____ _____ _____ _____
   Street # Street Name City State Zip Code

   Telephone: _____
   Include Area Code

2. Check applicable type of report:

   Accident Report ☐ Incident Report ☐

   Report Number: _____

   Date of Incident: _____

   Location of Incident: _____

   Other Party Involved: _____

3. I certify that I am:

   Named in the report: ☐ (Check this box to certify that you are named in the requested report)

   An Insurance Agent: _____
   (Name of Company)

   A Government Agency: _____
   (Name of Agency)

   An Authorized Representative of: _____
   (Person Named in the Report)

4. Please provide in complete detail your reason(s) for requesting a copy of this report:

   _____

   Signature: _____ Date: _____

5. Supervisor Approval: _____ Date: _____
   (Signature)

   Reason if not approved: _____