

TAYLOR BOROUGH COUNCIL MEETING

April 14, 2021 at 7:00 PM

Held Via:

Teleconference Due to State of Emergency – COVID 19

122 Union Street

Taylor, PA 18517

- Call to Order
- Roll Call
- Public Input
- Approval of the March 10, 2021 Regular Meeting Minutes and the March 29, 2021 Special Meeting Minutes both held via teleconference.
- Old Business
- New Business

- A. Consider a Resolution # 2 of 2021, to enter into a cooperation agreement with Lackawanna County for the FFY 2020 CDBG Program Administration.
- B. Consider a motion to authorize the President to execute an agreement between Lackawanna County and Taylor Borough for the FFY 2020 CDBG Program Administration.
- C. Consider a motion to award a bid to the lowest responsible bidder for the construction of the new basketball court at the Taylor Community Center. The following bids were received: Champion Builders - \$116,550.00, D & M Construction - \$135,000.00 and Spotts Brothers - \$138,900.00.
- D. Consider a motion to authorize a donation to the Fire Department for the upgrade of 6 portable radios to a digital system in the amount of \$16,196.76.
- E. Consider a motion to authorize the purchase of a new digital radio for the Taylor Fire Chief in the amount of \$2,699.46 (this radio will be owned by Taylor Borough).
- F. Consider a motion to accept a resignation from David Graham, Zoning Officer, effective May 1, 2021.
- G. Consider a motion to authorize the preparation and filing of the Kubota's New Hometown Proud \$100,000.00 Grant Program Application by Tina McGovern for up to \$200.00.
- H.

- Approval of Bills for payment (attached sheet)
- Treasurer's Report
- Financial Report
- Recycling Report
- Mayor's Report
- Public Input
- Adjournment

Taylor Borough
Check Detail
 March 12 through April 9, 2021

Num	Date	Name	Memo	Paid Amount
1680	03/25/2021	Cole Surridge	3/9/21 Girls Basketball Game vs Lakeland	
APAY...	03/24/2021		3/9/21 Girls Basketball Game vs Lakeland	-75.00
TOTAL				-75.00
1681	03/25/2021	Comcast		
APAY...	03/04/2021		Boro Bldg - 3/09/21 - 4/08/21	-320.20
APAY...	03/05/2021		DPW - 3/10/21 - 4/09//21	-172.14
APAY...	03/24/2021		Police Dept 3/15/21-4/14/21	-238.66
APAY...	03/24/2021		TCC 3/15/21-4/14/21	-196.89
TOTAL				-927.89
1682	03/25/2021	Geisinger Quality Opti...	10404366	
21069...	03/10/2021		April 2021 Health Insurance	-31,415.38
TOTAL				-31,415.38
1683	03/25/2021	Highmark Inc.	April 2021 Vision	
21030...	03/05/2021		April 2021 Vision	-144.00
TOTAL				-144.00
1684	03/25/2021	James Schiavo	2/26/21-3/11/21 Mileage Reimbursement (127.0 ...	
APAY...	03/24/2021		2/26/21-3/11/21 Mileage Reimbursement (127.0 @....	-71.12
TOTAL				-71.12
1685	03/25/2021	PPL Electric Utilities		
APAY...	03/08/2021		Oak & Rinaldi Dr Pump Station - 2/1/21 - 3/3/21	-133.41
APAY...	03/11/2021		LL Noakes - 1200 Kerstetter - 61661-14018	-14.27
APAY...	03/11/2021		Noakes Park - 1400 Blk Schlager - 60461-14001	-36.87
APAY...	03/24/2021		Union St Pumping Station 2/17/21-3/18/21	-165.92
APAY...	03/24/2021		Borough Building 2/17/21-3/18/21	-271.39
APAY...	03/24/2021		DPW 2/17/21-3/18/21	-190.08
APAY...	03/24/2021		Derenick Park (514 Rear Union St) 2/17/21-3/18/21	-42.07
TOTAL				-854.01
1686	03/25/2021	Robert Zuby	3/8/21 Girls Basketball Game vs Lakeland	
APAY...	03/24/2021		3/8/21 Girls Basketbail Game vs Lakeland	-75.00
TOTAL				-75.00
1687	03/25/2021	Standard Life Insuranc...	April 2021 Life Insurance	
APAY...	03/24/2021		April 2021 Life Insurance	-347.90
TOTAL				-347.90

Taylor Borough Check Detail

March 12 through April 9, 2021

Num	Date	Name	Memo	Paid Amount
1688	03/25/2021	UGI		
APAY...	03/08/2021		DPW Garage - 2/5/21 - 3/8/21	-1,170.24
APAY...	03/08/2021		TCC - 2/5/21 - 3/8/21	-1,430.32
APAY...	03/08/2021		Boro Bldg - 2/5/21 - 3/8/21	-877.12
TOTAL				-3,477.68
1689	03/25/2021	United Concordia Insu...	Billing 4/1/21 - 4/30/21	
16369...	03/03/2021		Billing 4/1/21 - 4/30/21	-1,676.88
TOTAL				-1,676.88
1690	03/25/2021	Darrell A Digwood	2021 Medical Reimbursement - 1st Payment (Re...	
032521	03/25/2021		2021 Medical Reimbursement - 1st Payment (Rema...	-41.71
TOTAL				-41.71

\$ 39,106.57

Taylor Borough
Unpaid Bills Detail
As of April 9, 2021

Type	Date	Num	Memo	Open Balance
Albrechts Body Shop				
Bill	03/18/2021	189	PW-5 - Replace Left Cab Floor, Repair Rot Holes in Dump B...	750.00
Total Albrechts Body Shop				750.00
Alectus Technology Group, LLC				
Bill	03/28/2021	5539	PD Quarterly Billing - Server Check & PC Monitoring	993.00
Bill	03/28/2021	5509	Borough - Quarterly PC Monitoring & Gateway Security Servi...	768.00
Total Alectus Technology Group, LLC				1,761.00
AutoZone #1836				
Bill	03/15/2021	18368...	PD - 95-3 (2) H11 Headlight Bulbs	17.99
Bill	03/22/2021	18368...	PD Vehicle 95-1	30.86
Total AutoZone #1836				48.85
Building Inspection Underwriters				
Bill	03/31/2021	0100-...	Inspection & Consulting Fees up to 3/31/21	1,131.73
Total Building Inspection Underwriters				1,131.73
Capital One Bank				
Bill	03/01/2021	61778	DPW - Tractor Supply - LED License Plate Light, Amber/Red...	43.95
Bill	03/01/2021	030121	Google GSuite & Domains	241.12
Bill	03/10/2021	031021	Postage - 3/10/21	8.80
Bill	03/10/2021	338996	DPW - Bolt Cutter, Allen Set, Hex Key Combo Set - Work on...	50.85
Bill	03/15/2021	340216	DPW - Tap & Drill Set for General Repairs	42.39
Bill	03/23/2021	032321	IBackup Subscription	99.50
Bill	03/24/2021	032421	DPW - Train the Trainer flagger program hosted by Associat...	219.30
Bill	03/24/2021	03242...	Walmart -10 pack of air filters for ECHO brand small tools	10.04
Bill	03/24/2021	WJ32...	DPW - Home Depot- Weed Whacker - Air Filters and Filter C...	47.26
Total Capital One Bank				763.21
Civil & Environmental Consultants, Inc.				
Bill	03/11/2021	278342	Taylor Commons As-Built Plans - thru 2/27/21	2,500.00
Total Civil & Environmental Consultants, Inc.				2,500.00
Community National Bank				
Bill	03/01/2021	62293-1	DPW - 2018 Ford F350 Plow Truck Vin-2294 Lease Payment	9,349.91
Bill	03/17/2021	APAY...	Lease - 2019 Chevrolet Tahoe Police Vehicle Vin-333922	21,323.20
Bill	03/17/2021	APAY...	Lease - 4 In-Car Cameras, 10 Body Cameras, 1 Bldg Camer...	7,821.56
Bill	03/17/2021	APAY...	Lease - Chevrolet Silverado Police Truck	12,948.83
Total Community National Bank				51,443.50
Cristiano Welding Supply				
Bill	03/31/2021	SY321...	Cylinder Rental - 3/31/21	16.64
Total Cristiano Welding Supply				16.64
Crystal Clear Spring Water Co.				
Bill	01/25/2021	1252109	1/25/21 Water Delivery Boro Bldg	48.00
Bill	03/10/2021	031021	Water Billing - ending 3/31/21	12.00
Total Crystal Clear Spring Water Co.				60.00
DGK Insurance				
Credit	04/08/2021	414632	Credit - Delete 2014 Ford - 1st Installment	-365.00
Bill	04/08/2021	414631	Policy No. 5E97663 - 21 Chevy Silverado - 1st Installment	302.00
Total DGK Insurance				-63.00
Eckert Seamans, LLC				
Bill	03/24/2021	1613471	February 2021 General Employee Issues	609.00
Total Eckert Seamans, LLC				609.00

Taylor Borough
Unpaid Bills Detail
 As of April 9, 2021

Type	Date	Num	Memo	Open Balance
Ehrlich				
Bill	03/19/2021	1929552	TCC - Pest Maintenance Service - 3/19/21	56.00
Bill	03/19/2021	1929551	Boro Bldg - Commercial Pest Maintenance Service 3/19/21	56.00
Bill	03/23/2021	1948489	TCC Pest Maintenance Service 3/23/21	59.00
Total Ehrlich				171.00
EMC Insurance Companies				
Bill	03/26/2021	1600067	Deductible - Demey	2,500.00
Total EMC Insurance Companies				2,500.00
encova Insurance				
Bill	04/01/2021	36042...	Installment Premium	7,992.00
Total encova Insurance				7,992.00
F & S Supply Co. Inc.				
Bill	02/02/2021	51963	PW-1 Elecatrical Problem	89.50
Total F & S Supply Co. Inc.				89.50
Fastenal Company				
Bill	03/09/2021	PATA...	DPW - Green Marking Paint (case) - Mark One Calls	67.94
Total Fastenal Company				67.94
Fidelity Bank				
Bill	03/31/2021	APAY...	Loan 2776	3,074.78
Total Fidelity Bank				3,074.78
Five Star Equipment Inc.				
Bill	03/08/2021	W08983	DPW Computer Diagnostics - 2008 Backhoe (Vin 131534)	275.50
Total Five Star Equipment Inc.				275.50
Fleet Pride				
Bill	03/24/2021	70619...	DPW - 55 Gal DEF (Diesel Exhaust Fluid)	179.78
Total Fleet Pride				179.78
George J. Davis				
Bill	03/26/2021	396	DPW - Scag Tiger Cat - Tune Up, Sharpen Blades, Clean C...	173.00
Bill	03/26/2021	397	DPW - Tiger Cub - Tune Up, Sharpen Blades, Clean Carb, F...	238.00
Total George J. Davis				411.00
Great America Financial Services Corp.				
Bill	04/01/2021	29050...	Ricoh MP C2003 Copier 4/1/21 Billing	91.00
Total Great America Financial Services Corp.				91.00
Jalvo Inc.				
Bill	04/05/2021	04577	DPW - Radio Mic for PW-5 GMC 3500 Vin-407758	40.00
Total Jalvo Inc.				40.00
James Schiavo				
Bill	03/11/2021	APAY...	Mileage 2/26/21 - 3/11/21 - 127.0 Miles	71.12
Bill	03/25/2021	032521	3/12/21 - 3/25/21 - 127.7 Miles	71.52
Bill	04/08/2021	040821	Mileage - 3/26/21 - 4/8/21 - 128.0 Miles	71.68
Total James Schiavo				214.32
Keystone Quarry, Inc.				
Bill	03/25/2021	751818	Stone for Pine & Rock Sewer Test Pit	49.55
Total Keystone Quarry, Inc.				49.55

Taylor Borough
Unpaid Bills Detail
As of April 9, 2021

Type	Date	Num	Memo	Open Balance
Kost Tire & Auto Service				
Bill	03/24/2021	49-GS...	PD - 95-5 Oil Change and P/M	21.60
Bill	03/31/2021	49-GS...	DPW - PW-5 2009 GMC 3500 Vin-407758 Oil Change	26.60
Bill	04/07/2021	49-GS...	PD - 95-1 Oil Change (Synthetic) & PM	68.45
Total Kost Tire & Auto Service				116.65
Kovatch Ford Inc.				
Bill	03/12/2021	1245	PD - 95-1 Chevy Tahoe Battery	231.07
Total Kovatch Ford Inc.				231.07
Lackawanna Recycling Center, Inc.				
Bill	03/31/2021	OE02...	Commingle - March 21	643.20
Total Lackawanna Recycling Center, Inc.				643.20
LuAnn Krenitsky				
Bill	04/06/2021	APAY...	Tax Duplicates	700.00
Total LuAnn Krenitsky				700.00
M & M Plumbing, Heating and AC Inc.				
Bill	03/03/2021	030321	TCC - Monthly PM /Steam Shower Flush	30.00
Total M & M Plumbing, Heating and AC Inc.				30.00
Marshall Machinery, Inc				
Bill	03/31/2021	4014C	D Western Plow - Cleaned and Adjusted Connection	89.50
Total Marshall Machinery, Inc				89.50
Mechanical Service Company				
Bill	03/25/2021	14588A	Union Street Pump Station - Replace Engine Thermostat	1,310.59
Total Mechanical Service Company				1,310.59
Michael Derenick				
Bill	04/01/2021	040121	Cell Phone Reimbursement - April 2021	22.99
Total Michael Derenick				22.99
Mike Ciuccoli				
Bill	03/31/2021	33121	Boro Bldg - 3/3/21, 3/17/21 & 3/31/21 Deliveries	105.00
Total Mike Ciuccoli				105.00
Morgan, Hallgren, Crosswell & Kane, P.C.				
Bill	03/24/2021	58783...	February 2021 Legal	296.00
Total Morgan, Hallgren, Crosswell & Kane, P.C.				296.00
Northeast Hydraulics Inc.				
Bill	03/31/2021	8996	DPW - Hydraulic Line for Spinner Motor PW-5 2009 GMC 35...	123.57
Total Northeast Hydraulics Inc.				123.57
Northeast Inspection Consultants				
Bill	03/15/2021	2021-...	3/8/21 Building Permit Retainer - Taylor 1	848.85
Bill	03/31/2021	2021-...	Taylor 1, 405 Third Street, Kane Warehousing 7	3,019.58
Total Northeast Inspection Consultants				3,868.43
Oley Industries LLC				
Bill	01/05/2021	14526	DPW - Jersey Blocks for Sait Shed	825.00
Total Oley Industries LLC				825.00

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As of April 9, 2021

Type	Date	Num	Memo	Open Balance
PA American Water Company				
Bill	03/25/2021	APAY...	Boro Bldg - 2/25/21 - 3/24/21	59.00
Bill	03/25/2021	APAY...	DPW Garage - 2/24/21 - 3/24/21	101.85
Bill	03/25/2021	APAY...	TCC - 2/24/21 - 3/24/21	81.41
Total PA American Water Company				242.26
PennEastern Architects, LLC				
Bill	03/08/2021	17236	TCC - HVAC Project	235.00
Bill	04/07/2021	17249	TCC - HVAC Project	140.00
Total PennEastern Architects, LLC				375.00
Penneastern Engineers, LLC				
Bill	04/05/2021	11-20...	General - DEP Sewer Report, 5th Street, Sheetz	2,890.00
Bill	04/05/2021	15-06...	Taylor 1 Parcel 4 Development	212.50
Bill	04/05/2021	19-14...	NET Credit Union	722.50
Bill	04/05/2021	21-00...	2021 Pave Project	2,470.00
Bill	04/05/2021	17278	DEP MS4 Program	170.00
Total Penneastern Engineers, LLC				6,465.00
Pennsylvania One Call System, Inc.				
Credit	02/16/2021	APAY...	2020 COVID Refund	-114.52
Total Pennsylvania One Call System, Inc.				-114.52
PPL Electric Utilities				
Bill	03/30/2021	APAY...	218 S. Main Street (Church & Cemetery) 3/1/21 - 3/31/21	29.00
Bill	03/30/2021	APAY...	TCC - 3/1/21 - 3/30/21	516.95
Bill	04/01/2021	APAY...	Prince & Rinaldi Pump Station - 3/3/21 - 4/1/21	42.60
Bill	04/06/2021	APAY...	Oak & Rinaldi Pump Station - 3/3/21 - 4/1/21	103.05
Total PPL Electric Utilities				691.60
RMA Washes Inc.				
Bill	03/10/2021	19562	February 2021- PD Car Washes	162.00
Total RMA Washes Inc.				162.00
Roto-Rooter				
Bill	03/22/2021	44758	100 Block Lincoln - Manhole and Line Blocked	824.00
Total Roto-Rooter				824.00
Schaedler Yesco				
Bill	03/23/2021	S6090...	TCC - Key Switch for Basketball Court	91.52
Total Schaedler Yesco				91.52
Scranton Times				
Bill	03/25/2021	82524...	Basketball Floor Replacement	1,011.00
Bill	03/26/2021	82526...	Meeting Notice 4/14/21 Council Meeting	219.30
Bill	03/29/2021	82526...	Special Meeting - 3/29/21 @ 7:00 P.M.	128.30
Total Scranton Times				1,358.60
Staples Business Credit				
Bill	02/03/2021	73238...	Paper Towels, Toilet Paper, and Clorox Wipes	154.72
Bill	02/04/2021	73240...	Clorox Disinfectant Spray, Clorox, Microban Spray, Labels, S...	387.30
Bill	02/05/2021	73241...	Clorox Wipes, Hand Sanitizer, Masks, Lysol, Labels, Post It ...	228.19
Bill	02/17/2021	73248...	Clorox, Lysol, disinfectant Wipes, Paper Towels, Pine Sol, B...	238.24
Bill	03/11/2021	73264...	Wall Calendar, Dry Erase Markers, Cups, Paper, Rubber Ba...	181.17
Total Staples Business Credit				1,189.62
Stephen A. Derenick				
Bill	08/12/2020	APAY...	2020 Medical Reimbursement - Remaining Bal \$350.00	50.00
Total Stephen A. Derenick				50.00

Taylor Borough
Unpaid Bills Detail
As of April 9, 2021

Type	Date	Num	Memo	Open Balance
Steve Shannon Tire Co., Inc.				
Bill	03/24/2021	19020...	DPW - PW-1 Summer Tires Put on Truck	59.80
Total Steve Shannon Tire Co., Inc.				59.80
Street Cop Training				
Bill	03/11/2021	35840...	5/27/21 - Matthew McDonald - Mastering PA Search and Sei...	149.00
Total Street Cop Training				149.00
Taylor Fire & Rescue				
Bill	04/01/2021	040121	Monthly Allotment - April 2021	4,000.00
Total Taylor Fire & Rescue				4,000.00
Taylor Hose & Engine Company # 1				
Bill	04/01/2021	040121	Monthly Allotment - April 2021	2,000.00
Total Taylor Hose & Engine Company # 1				2,000.00
Total Fleet Services, LLC				
Bill	09/22/2020	17767	DPW - PW-4 (2009 GMC Topkick Vin-170819 Oil Change)	278.75
Bill	02/18/2021	18341	PD - 95-2 Alternator & Exhaust Gaskets	960.17
Bill	02/18/2021			278.75
Bill	03/18/2021	18409	PD - 95-5 Ignition Coil Cylinder 5	305.08
Bill	03/24/2021	18456	PW-3 2017 Ford F550 Vin-B49387 New Batteries	469.70
Bill	03/30/2021	18469	PD - 95-5 Serpentine Belt & Tensioner	463.37
Total Total Fleet Services, LLC				2,755.82
Triple Cities Acquisition				
Bill	03/19/2021	1323829	PW-7 Mack LE - Vin-010609 - Replaced Air Valve on Secon...	179.46
Total Triple Cities Acquisition				179.46
Verizon Wireless				
Bill	10/22/2020	98654...	Billing - 9/23/20 to 10/22/20	622.11
Bill	03/22/2021	98760...	Billing 2/23/21 - 3/22/21	580.28
Total Verizon Wireless				1,202.39
WEX Bank				
Bill	03/31/2021	70932...	Billing 3/31/21	2,914.05
Total WEX Bank				2,914.05
William T. Jones, Esquire				
Bill	04/01/2021	040121	Monthly Retainer - April 2021	2,567.37
Total William T. Jones, Esquire				2,567.37
TOTAL				109,702.27

Taylor Borough Liquid Fuels
Unpaid Bills Detail
As of April 9, 2021

Type	Date	Num	Memo	Open Balance
Dunmore Asphalt				
Bill	03/25/2021	B-111M-0000033	3/23/21 - 2.99 Tons - Borough Wide Patching	167.44
Bill	03/31/2021	B111M0000060	Central Taylor Patching (Storrs, Atherton, W. Gro...	167.44
Total Dunmore Asphalt				334.88
PPL Electric Utilities				
Bill	03/12/2021	APAY031621-05	TS - Oak and Main Street - 2/10/21 - 3/12/21	37.89
Bill	03/30/2021	APAY040621-07	Main St 1/2 Davis - Bridge Lights	56.69
Bill	03/30/2021	APAY040621-08	TS - Main Street @ Davis Street	40.88
Bill	04/01/2021	APAY040621-05	LED Street Lights - 3/3/21 - 4/1/21	6,057.72
Bill	04/01/2021	APAY040621-06	TS - Keyser and Oak Street - 3/3/21 - 4/1/21	39.22
Total PPL Electric Utilities				6,232.40
Wilkes Barre Materials				
Bill	03/22/2021	16351	Cold Patch Borough Wide	90.84
Total Wilkes Barre Materials				90.84
TOTAL				6,658.12

March Payroll	\$107,113.64
March General Fund Paid Bills	\$39,106.57
March General Fund Open Invoices	\$109,702.27
March Liquid Fuels Open Invoices	\$6,658.12

Total Expenditures \$262,580.60

**Treasurer's Report
March 2021**

Local Services Tax	\$7,229.66
2021 Real Estate	\$291,714.36
RE: Tax Delinquent 2020	\$1,278.69
RE: Tax Delinquent 2019	\$1,298.98
RE: Tax Delinquent 2018	\$227.92
RE Transfer Tax	\$8,566.44
Tax Duplicates	\$720.00
TCC	\$2,928.00
Earned Income Tax	\$35,334.61
UCC Building Permits	\$6,504.03
Court Fees/Police Fines	\$1,644.44
Zoning	\$205.00
Other Income	\$330.04
Intergovernmental Revenue	\$4,121.55
LSA Grant	\$205,000.00
Interest	\$52.65
<u>Total Revenue:</u>	\$567,156.37

**Financial Report
March 31, 2021**

General Account	\$	916,630.34
Real Estate Tax Account	\$	1,002.65
Liquid Fuels Account Balance	\$	443,528.55
Splash Park Account	\$	30,756.43
Veteran's Memorial Account	\$	1,005.97

Hero's Banner Account	\$	6,416.94
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Open Purchase Orders (PO's)	\$	(13,845.99)
10 Year General Obligation Note	\$	(203,943.06)
Lease Obligations	\$	(153,777.69)
Escrow Funds (Taylor Commons)	\$	60,258.34
Escrow Account (General)	\$	5,020.90
Police Pension Fund	\$	4,002,591.81
ESL, Inc. Escrow Account	\$	470,793.35
Fire Insurance Escrow	\$	10.00

**Recycling Report
March – 2021**

	Pounds	Tons
Commingle	32,160	16.08
Cardboard/Paper	52,420	26.21
Brush	2,260	1.13
Totaling	86,840	43.42