

TAYLOR BOROUGH COUNCIL MEETING

August 9, 2023 at 7:00 PM

Held At:

Taylor Borough Municipal Building
122 Union Street
Taylor, PA 18517


- Call to Order
- Pledge of Allegiance
- Roll Call
- Public Input
- Approval of the July 12, 2023, Regular Meeting Minutes and the July 17, 2023, Reconvened Meeting Minutes both held at the Taylor Municipal Building at 122 Union Street Taylor, PA.
- Old Business
- New Business

- A. Consider a motion to authorize the President of Council and any other Borough Officials to execute an agreement with Greenlight Networks, LLC.
- B. Consider a motion to approve a PPL Right of Way request in the 400 block of North Washington Street.
- C. Consider a motion to remove an item that was tabled and to appoint Justin Paciotti as a Full-Time employee of the Department of Public Works. Salary and benefits in accordance with the SEIU #668 Collective Bargaining Agreement and Health Insurance to follow Federal Guidelines.
- D. Consider a motion to approve the payment to Katie Fox in the amount of \$499.00 for the topcoat portion of paving of William Street.
- E. Consider a motion to approve North End Electric to retrofit all existing pole light fixtures with 24-Watt LED lamps in the amount of \$4,110.00.
- F. Consider a motion to approve a change order for American Asphalt in the amount of \$21,690.80 for the 2023 Pave Project.
- G. Consider a motion to approve the payment for the rental of tents for the Miracle on Main Street in the amount of \$1,100.00.
- H. Consider a motion to authorize the President of Council to execute a separation agreement for the Assistant Borough Manager, Daniel P. Zeleniak.

- Approval of Bills for payment (attached sheet)
- Treasurer's Report
- Financial Report
- Recycling Report
- Committee Reports
- Mayor's Report
- Public Input
- Adjournment

8/8/2023

4:04:57 PM

 *NOTE* Any person with a disability requiring a special accommodation to attend a Council Meeting should notify the Borough Secretary at (570) 562-1400 as early as possible, but not later than 3 business days prior to the meeting. Taylor Borough will make every effort to provide a reasonable accommodation.

Taylor Borough
Unpaid Bills Detail
As of August 8, 2023

Type	Date	Num	Memo	Open Balance
Alectus Technology Group, LLC				
Bill	08/03/2023	6444	Install/setup New PC / UPS Battery 7/25/2023	298.00
Total Alectus Technology Group, LLC				298.00
American Asphalt Paving Co				
Bill	08/03/2023	723007.1	2023 Pave Project	415,503.85
Total American Asphalt Paving Co				415,503.85
AutoZone #1836				
Bill	07/24/2023	APAY0...	Test light speciality socket set	52.79
Total AutoZone #1836				52.79
Bowen Enterprises, Inc.				
Bill	08/01/2023	2023-135	Manhole at Shrader & Rosedale St	5,200.00
Total Bowen Enterprises, Inc.				5,200.00
Bradco Supply, Inc.				
Bill	08/04/2023	230187	6 10" Sign Posts	194.88
Total Bradco Supply, Inc.				194.88
Capital One Bank				
Bill	08/04/2023		June 2023 credit card purchases	2,296.12
Total Capital One Bank				2,296.12
CB Asphalt Solutions				
Bill	08/01/2023	280	TCC sealcoat, line painting, crack filling	5,800.00
Total CB Asphalt Solutions				5,800.00
Central Clay Products, Inc.				
Bill	07/27/2023	APAY0...	2 - 26" Risers	274.00
Bill	08/03/2023	APAY0...	22" adjustable riser manhole Center & Sampson	125.00
Total Central Clay Products, Inc.				399.00
Cerroe, LLC				
Bill	07/26/2023	482	50 Platinum car washes May 2023	350.00
Bill	08/07/2023	APAY0...	55 Platinum car washes July 2023	385.00
Total Cerroe, LLC				735.00
Cristiano Welding Supply				
Bill	08/07/2023	SY7230...	Cylinder rental AC-3 OX-L	22.98
Total Cristiano Welding Supply				22.98
Crystal Clear Spring Water Co.				
Bill	08/01/2023	4252312	Water delivery 4/25/2023	67.50
Bill	08/01/2023	5172302	Water delivery 5/17/2023	67.50
Bill	08/01/2023	6072305	Water delivery 6/28/2023	60.75
Bill	08/01/2023	62823013	Water delivery 6/28/2023	54.00
Bill	08/01/2023	7192306	Water delivery 7/19/2023	47.25
Total Crystal Clear Spring Water Co.				297.00
Cynthia Bellucci				
Bill	08/04/2023	APAY0...	Medical Reimbursement	79.00
Total Cynthia Bellucci				79.00
Daniel P Zeleniak				
Bill	08/03/2023	APAY0...	Medical Reimbursement 6/25/2023-7/2/2023	78.96
Total Daniel P Zeleniak				78.96

Taylor Borough
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Type	Date	Num	Memo	Open Balance
Eckert Seamans, LLC				
Bill	07/26/2023	1754183	Fee regarding phone conf with Bill Jones 6/27/2023 hiring issus and inco...	203.00
Total Eckert Seamans, LLC				203.00
Econo Signs LLC				
Bill	07/24/2023	10-98378	2 Autistic child area 30x30 signs	182.00
Total Econo Signs LLC				182.00
Ehrlich				
Bill	07/24/2023	48298142	Service Boro Bldg	68.28
Bill	08/01/2023	48298142	Pest control Boro Bldg 7/18/2023	68.28
Total Ehrlich				136.56
Fastenal Company				
Bill	07/26/2023	PATAY...	Screws and disks for library and TCC, DPW and street signs	185.59
Total Fastenal Company				185.59
Five Star Equipment Inc.				
Bill	07/26/2023	APAY7...	Bucket loader 7/26/2023	220.60
Total Five Star Equipment Inc.				220.60
Galdieri Electrical Dist. Co., Inc.				
Bill	07/14/2023	234716	4 Led posts for TCC parking lot lights	191.68
Bill	07/18/2023	234920	6 LED Bolard lites	287.52
Bill	08/03/2023	389438	6 led retro fits for library bollards	287.52
Bill	08/03/2023	235632	7 LED retro fit bollard lights TCC	335.44
Total Galdieri Electrical Dist. Co., Inc.				1,102.16
Greater Scranton Chamber of Commerce				
Bill	07/18/2023	APAY0...	Membership 7/1/2023-6/30/2024	390.00
Total Greater Scranton Chamber of Commerce				390.00
J & M Welding and Fabrication, LLC				
Bill	08/02/2023	0706EP...	Welded steel plating on truck due to rust	1,775.00
Total J & M Welding and Fabrication, LLC				1,775.00
Jalvo Inc.				
Bill	07/25/2023	06556	Control head no transmit found replaced	235.00
Total Jalvo Inc.				235.00
Joseph Iacovazzi				
Bill	08/03/2023	APAY0...	T-7 Hinge & TCC Bollard lights 7/29&8/3 Tractor Supply	10.84
Total Joseph Iacovazzi				10.84
Judge Lumber Company				
Bill	07/14/2023	G103338	Concrete for Derenick Park	120.70
Total Judge Lumber Company				120.70
Kost Tire & Auto Service				
Bill	07/14/2023	49-88857	95-5 oil chg filter	74.99
Total Kost Tire & Auto Service				74.99
Lackawanna Recycling Center, Inc.				
Bill	08/04/2023	OE0237...	Inbound Commingle July 2023 11.57	462.80
Total Lackawanna Recycling Center, Inc.				462.80

Taylor Borough
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As of August 8, 2023

Type	Date	Num	Memo	Open Balance
Loni Loiselle				
Bill	08/02/2023	APAY0...	Meals and mileage for Pa. Mayors Assoc Annual Conference	245.00
Total Loni Loiselle				245.00
LuAnn Krenitsky				
Bill	08/04/2023	APAY0...	Tax duplicates	890.00
Total LuAnn Krenitsky				890.00
M & M Plumbing, Heating and AC Inc.				
Bill	07/26/2023	APAY0...	Perform annual BF Test and certify misc materials and labor 7/12/2023	155.00
Bill	08/01/2023	APAY0...	Service at Noakes Park unwinterize bathrooms, reconnect all plumbing 3/...	575.00
Bill	08/01/2023	APAY8...	Service at TCC air conditioning 7/20/2023	350.00
Bill	08/01/2023	APAY0...	Service TCC filter change, test elements, flush steam room 7/28/2023	110.00
Bill	08/01/2023	APAY0...	Service at TCC flush broken valve, new valve 7/12/2023	225.00
Total M & M Plumbing, Heating and AC Inc.				1,415.00
Mark Wozniak				
Bill	07/20/2023	70003	Zoning hearing Rinaldi/car wash 7/7/2023	100.00
Total Mark Wozniak				100.00
Matthew McDonald				
Bill	07/26/2023	APAY0...	Monthly K-9 allotment	100.00
Total Matthew McDonald				100.00
Michael Derenick				
Bill	07/26/2023	APAY7...	Monthly cell phone reimbursement August 2023	22.99
Total Michael Derenick				22.99
Mike Ciuccoli				
Bill	07/20/2023	APAY0...	12 Mats serviced	95.00
Total Mike Ciuccoli				95.00
Mr. Mulch				
Bill	08/07/2023	APAY0...	Noakes Park 10 buckets	192.50
Total Mr. Mulch				192.50
NEPA Pest Control				
Bill	07/25/2023	APAY0...	Emergency callout Boro Bldg mice control service	325.00
Total NEPA Pest Control				325.00
North End Electric Service				
Bill	08/07/2023	3687	Prince & Rinaldi pump issues #2 removed impellers cleaned reinstalled	1,062.50
Total North End Electric Service				1,062.50
Northeast Inspection Consultants				
Bill	08/07/2023	2023-607	Monthly retainer for Zoning August 2023	500.00
Total Northeast Inspection Consultants				500.00
Northeastern PA Alliance				
Bill	03/29/2023	M12694	membership 2023	295.00
Total Northeastern PA Alliance				295.00
PA American Water Company				
Bill	08/01/2023	APAY0...	Service 6/22/2023-7/20/2023 DPW	151.81
Bill	08/01/2023	APAY0...	Service 6/22/2023-7/20/2023 Boro Bldg	70.27
Bill	08/01/2023	APAY0...	Service 6/22/2023-7/20/2023 TCC	143.46
Bill	08/07/2023	APAY0...	Fire Hydrants 7/6/2023-8/1/2023	2,354.80
Total PA American Water Company				2,720.34

Taylor Borough
Unpaid Bills Detail
As of August 8, 2023

Type	Date	Num	Memo	Open Balance
PDQ Print Center				
Bill	07/20/2023	722942	Business cards Nicholas Snyder	55.00
Total PDQ Print Center				55.00
PennEastern Architects, LLC				
Bill	08/01/2023	23-710-02	DPW Garage Project CAD	187.50
Total PennEastern Architects, LLC				187.50
PennEastern Engineers, LLC				
Bill	08/04/2023	11-207-...	Services Derenick Park & Oak St access 6/27/2023-7/14/2023	1,377.50
Bill	08/04/2023	22-166-07	2023 Pave Project construction monitor 6/16/2023-7/14/2023	10,417.50
Bill	08/04/2023	23-002-05	South Pond St improvement project Phase 2	1,132.50
Bill	08/04/2023	22-145-06	Derenick Park Improvements Phase 1 7/10/2023-7/14/2023	950.00
Bill	08/04/2023	21-086-14	Boro Bldg ADA Ramps 6/19/2023-7/13/2023	1,530.00
Total PennEastern Engineers, LLC				15,407.50
Pennsylvania One Call System, Inc.				
Bill	08/07/2023	000101...	Monthly activity fee-email -text	78.48
Total Pennsylvania One Call System, Inc.				78.48
Pennsylvania Paper & Supply Company, Inc.				
Bill	08/04/2023	S15322...	Floor machine diagnostic repairing	165.00
Total Pennsylvania Paper & Supply Company, Inc.				165.00
PPL Electric Utilities				
Bill	08/01/2023	APAY0...	Service 6/26/2023-7/26/2023 Church & Cemetary	25.96
Bill	08/01/2023	APAY0...	Service 6/26/2023-7/26/2023 TCC	982.94
Bill	08/04/2023	APAY0...	Pump station Prince & Rinaldi 6/28/2023-7/28/2023	66.44
Bill	08/07/2023	APAY0...	Pump station Oak & Rinaldi Dr 6/28/2023-7/28/2023	168.67
Total PPL Electric Utilities				1,244.01
R. J. Hall Company				
Bill	07/25/2023	1748	Pension Service Agreement	750.00
Total R. J. Hall Company				750.00
RMA Washes Inc.				
Bill	07/14/2023	APAY0...	PD vehicle car washes June 2023	130.00
Total RMA Washes Inc.				130.00
Scranton Times				
Bill	07/14/2023	APAY0...	Meeting notice for Civil Service 7/7/2023	91.04
Bill	07/26/2023	APAY0...	Zoning meeting notice 7/17/2023	497.56
Bill	08/01/2023	APAY0...	Civil Service Exam Notice 7/25/2023	655.08
Bill	08/01/2023	APAY0...	Updated Civil Service Exam Notice 7/26/2023	645.52
Total Scranton Times				1,889.20
Shepstone Management Co				
Bill	08/02/2023	APAY0...	Discussion-Meeting with Board-Solar Draft 4/11/2023-7/6/2023	2,187.50
Total Shepstone Management Co				2,187.50
Standard Life Insurance Co.				
Bill	08/04/2023	APAY0...	Premium Due	795.20
Bill	08/04/2023	APAY0...	Premium Due	894.60
Total Standard Life Insurance Co.				1,689.80
Staples Business Credit				
Bill	08/03/2023	APAY0...		1,158.83
Total Staples Business Credit				1,158.83

**Taylor Borough
Unpaid Bills Detail
As of August 8, 2023**

Type	Date	Num	Memo	Open Balance
Taylor Fire & Rescue				
Bill	07/26/2023	APAY0...	Monthly allotment August 2023	6,000.00
Total Taylor Fire & Rescue				6,000.00
UGI				
Bill	07/18/2023	APAY0...	Service Garage 6/8/2023-7/7/2023	38.15
Bill	07/18/2023	APAY0...	Service Garage 6/8/2023-7/7/2023	102.65
Total UGI				140.80
Verizon Wireless				
Bill	08/01/2023	994025...	Phone Service 6/23/2023-7/22/2023	875.02
Total Verizon Wireless				875.02
WEX Bank				
Bill	08/03/2023	90846992	Police & DPW gas for July 2023	4,790.05
Total WEX Bank				4,790.05
William T. Jones, Esquire				
Bill	07/26/2023	APAY0...	Monthly Retainer August 2023	2,723.72
Total William T. Jones, Esquire				2,723.72
TOTAL				483,492.56

Taylor Borough Check Detail July 14 through August 7, 2023

Date	Num	Name	Memo	Paid Amou...
07/31/2023	3880	AmTrust North A...	Installment fee workers comp 8/1/2...	
07/18/2023	APA...		Installment fee workers comp 8/1/2023	-8,205.00
TOTAL				-8,205.00
07/31/2023	3881	Comcast		
07/18/2023	APA...		PD Service internet, phone 7/15/2023...	-300.22
07/18/2023	APA...		TCC service internet, phone 7/15/202...	-260.62
TOTAL				-560.84
07/31/2023	3882	Commonwealth ...	Annual fee for NPDES Permits	
07/21/2023	1312...		Annual fee for NPDES Permits	-500.00
TOTAL				-500.00
07/31/2023	3883	James Schiavo		
07/14/2023	APA...		Inspector mileage 6/30/2023-7/13/2023	-76.77
07/27/2023	APA...		Mileage 7/14/2023 - 7/27/2023	-83.77
TOTAL				-160.54
07/31/2023	3884	PA American W...	Service Noakes Park 6/15/2023-7/1...	
07/24/2023	APA...		Service Noakes Park 6/15/2023-7/18/...	-84.89
TOTAL				-84.89
07/31/2023	3885	PPL Electric Util...		
07/14/2023	APA...		Service Noakes Park 6/7/2023-7/7/20...	-36.69
07/21/2023	APA...		Service pumping station 6/14/2023-7/...	-123.77
07/21/2023	APA...		Service 6/14/2023-7/14/2023 Boro Bldg	-624.93
07/21/2023	APA...		Service 6/14/2023-7/14/2023 DPW	-148.87
TOTAL				-934.26
07/31/2023	3886	UGI	Service Boro 6/8/2023-7/7-2023	
07/18/2023	APA...		Service Boro 6/8/2023-7/7-2023	-29.45
TOTAL				-29.45
07/31/2023	3887	United Concordi...	Coverage 8/1/2023- 8/31/2023	
07/14/2023	1879...		Coverage 8/1/2023- 8/31/2023	-1,598.12
TOTAL				-1,598.12

\$12,073.10

Taylor Borough Liquid Fuels
Unpaid Bills Detail
 As of August 7, 2023

Type	Date	Num	Memo	Open Balance
PPL Electric Utilities				
Bill	07/18/2023	APAY071820...	Service Oak and Main St 6/8/2023-7/10/2023	37.73
Bill	08/01/2023	APAY080120...	Service Main St @ Davis traffic signal	42.72
Bill	08/01/2023	APAY080120...	Service 6/26/2023-7/26/2023 Main & Davis Brid...	51.27
Bill	08/04/2023	APAY080420...	Keyser & Oak Signal 6/28/2023-7/28/203	40.09
Bill	08/04/2023	APAY080420...	LED Street lights 6/28/2023-7/28/2023	6,335.24
Total PPL Electric Utilities				6,507.05
TOTAL				6,507.05

July Payroll	\$148,932.60
July General Fund Open Invoices	\$483,492.56
July Paid Invoices	\$ 12,073.10
July Liquid Fuels Open Invoices	\$ 6,507.05

Total Expenditures \$651,005.31

**Treasurer's Report
July 31, 2023**

Local Services Tax	\$3,255.82
Earned Income Tax	\$15,559.69
RE Transfer Tax – June	\$3,809.75
Real Estate Tax 2023	\$41,098.27
RE Tax Delinquent 2021	\$2,993.34
RE Tax Delinquent 2022	\$1,111.30
Court Fees/Police Fines	\$4,288.37
Zoning	\$45.00
TCC	\$1,439.00
UCC Permits	\$3,008.36
Waste Management 2 nd Quarter 2023	\$519,865.41
Intergovernmental Revenue	\$5,000.00
Other Income	\$3,873.28
Interest	\$1,702.73
<u>Total Revenue:</u>	\$607,050.32

**Financial Report
July 31, 2023**

General Account	\$	2,833,393.00
Real Estate Tax Account	\$	5,354.84
Liquid Fuels Account Balance	\$	211,353.35
Splash Park Account	\$	30,770.79
Veteran's Memorial Account	\$	1,306.53

Hero's Banner Account	\$	7,735.94
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Open Purchase Orders (PO's)	\$	(35,099.58)
10 Year General Obligation Note	\$	(131,956.95)
Lease Obligations	\$	(262,822.03)
2023 Police Comp/OT Obligations	\$	(27,967.97)
Other Police Comp/OT Obligations	\$	(30,513.20)
Escrow Funds (Taylor Commons)	\$	60,288.41
Escrow Account (General)	\$	13,364.40
Police Pension Fund	\$	3,421,055.05
ESL, Inc. Escrow Account	\$	505,804.97
Fire Insurance Escrow	\$	10.00
ARPA Fund	\$	630,638.79
Taylor Police K-9 Fund	\$	13,417.71

**Recycling Report
July 31, 2023**

	Pounds	Tons
Commingle	23,140	11.57
Cardboard/Paper	28,120	14.06
Grass/Brush	122,180	61.09
Totaling	173,440	86.72