


TAYLOR BOROUGH COUNCIL MEETING
December 14, 2022 at 7:00 PM

Held At:
Taylor Borough Municipal Building
122 Union Street
Taylor, PA 18517

- Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Public Input
 - Approval of the November 9, 2022, Regular Meeting Minutes held at the Taylor Municipal Building at 122 Union Street Taylor, PA.
 - **Executive Session(s)**: held on Monday, December 12, 2022, immediately following the 7:00 P.M. work session regarding personnel issues.
 - Old Business
 - New Business
-
- A. Consider a motion to accept the Certified Eligibility List of qualified applicants for the promotion of Police Sergeant from the Civil Service Commission.
 - B. Consider a motion to promote acting Police Sergeant Nicholas Snyder to the permanent rank of Police Sergeant for the Taylor Police Department in accordance with the Taylor Borough Civil Service Commission rules and regulations as defined by Ordinance and in accordance with the TPOA CBA regarding salary and benefits, effective upon passage.
 - C. Consider a motion to ratify the approval of a Memorandum of Understanding between the Taylor Borough and the Taylor Police Officer's Association regarding the K-9 Cross Shift.
 - D. Consider a motion to appoint Matthew Newton as a Full-Time employee of the Department of Public Works. Salary and benefits in accordance with the SEIU #668 Collective Bargaining Agreement and Health Insurance to follow Federal Guidelines.
 - E. Consider a motion to adopt the 2023 Final Budget in the amount of \$5,840,206.00, broken down into General Fund \$4,190,548.00 Capital Budget \$1,440,133.00 and the total Liquid Fuels Budget \$209,525.00.
 - F. Consider a motion to adopt Resolution No. 19 of 2022, to enact a Tax Levy to be recorded in the Ordinance Book of the Borough of Taylor for recording purposes as Ordinance No. 3 of 2022 pursuant to Act 51 of 2019, adopting, re-enacting and fixing the Tax Rate for the Year 2023 on Real Property situated in the Borough of Taylor at the Tax Rate for General Borough purposes, the sum of Twenty-two and three-tenths Mills.
 - G. Consider a motion adopting Resolution # 20 of 2022, appointing the firm of Rainey & Rainey as Independent Auditors for 2022 Municipal Audits.
 - H. Consider a motion to accept the 2022 Civil Service Annual Report
 - I. Consider a motion to accept a Letter of Resignation from John J. Cudo as Emergency Management Coordinator for the Borough of Taylor, effective December 31, 2022.
 - J. Consider a motion to nominate Martin Cusick, a Firefighter with Taylor Fire and Rescue, to the Governors Office for consideration of an appointment as the Taylor Borough Emergency Management Coordinator provided he meets all necessary State and Federal regulations.


12/13/2022
4:02:43 PM

 ***NOTE*** Any person with a disability requiring a special accommodation to attend a Council Meeting should notify the Borough Secretary at (570) 562-1400 as early as possible, but not later than 3 business days prior to the meeting. Taylor Borough will make every effort to provide a reasonable accommodation.

- K. Consider a motion to decertify Taylor Hose & Engine # 1 as a Volunteer Fire Company within Taylor Borough.
- L. Consider a motion to appoint Paul Harrison to the Emergency Call List for the Department of Public Works.

- Approval of Bills for payment (attached sheet)
- Treasurer's Report
- Financial Report
- Recycling Report
- Committee Reports
- Mayor's Report
- Public Input
- Adjournment

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Taylor Borough
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 As of December 13, 2022

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Bill	12/11/2022	6175	Install 95-4 (Chief) New PC	199.00
Bill	12/11/2022	6176	Install/Setup Treasurer New PC	199.00
Total Alectus Technology Group, LLC				398.00
All American Rooter				
Bill	12/12/2022	APAY...	Manholes Cleaned - October 2022	5,175.00
Total All American Rooter				5,175.00
AmTrust North America				
Bill	12/11/2022	31189...	Workers Comp Insurance 1/1/2023	10,381.00
Total AmTrust North America				10,381.00
Bowen Enterprises, Inc.				
Bill	12/12/2022	2022-...	2 manhole repairs - 100 block Oak Street	4,800.00
Total Bowen Enterprises, Inc.				4,800.00
Bradco Supply, Inc.				
Bill	11/21/2022	22240...	11 Cutting Edges with Hardware for Snow Plows	1,857.98
Total Bradco Supply, Inc.				1,857.98
Capital One Bank				
Bill	12/12/2022	APAY...	PD EZ Pass Auto Replenishment - November 2022	210.00
Bill	12/12/2022	APAY...	Flag Store USA - 16 Flags	720.75
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Bill	12/12/2022	023980	PD Qualifying Thomas Kerrigan	17.10
Bill	12/12/2022	APAY...	Sheetz - 95-5 Fuel	56.11
Bill	12/12/2022	462	Sheetz - 95-2 Fuel	57.21
Bill	12/12/2022	APAY...	Microsoft Office - Subscription	105.99
Bill	12/12/2022	APAY...	IBackup - Computers	99.50
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Bill	12/12/2022	94432	Tractor Supply - Grease, Motor Oil, Lube, etc	81.52
Bill	12/12/2022	149429	Ace Hardware - Wreath & Zipties	24.04
Bill	12/12/2022	07119	Walmart - Christmas Bows for Borough Building	17.76
Total Capital One Bank				1,735.26
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Bill	12/12/2022	APAY...	DPW Garage 12/10/22-1/9/22	212.39
Bill	12/12/2022	APAY...	Admin 12/9/22-1/8/22	359.53
Total Comcast				571.92
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Bill	12/12/2022	SY112...	Cylinder Rental 11/30/22	20.40
Total Cristiano Welding Supply				20.40
Croker Custom Graphics LLC				
Bill	12/12/2022	15614	95 - K-9 Vehicle Graphics - Exterior	750.00
Bill	12/12/2022	15618	Zoning Signs	102.00
Total Croker Custom Graphics LLC				852.00
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Bill	12/11/2022	424223	2023 Professional Governmental Liability	43,687.00
Total DGK Insurance				44,589.00
Eckert Seamans, LLC				
Bill	11/21/2022	1715801	General Labor through 10/31/22	812.00
Total Eckert Seamans, LLC				812.00
Ehrlich				
Bill	12/11/2022	28610...	Taylor Library Pest Control Maintenance 11/18/22	62.64
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Bill	11/07/2022	APAY...	11/13/22 Tax Free Municipal Loan	3,074.78
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Bill	12/11/2022	378808	TCC Bulbs	54.00
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Highmark Inc.				
Bill	12/11/2022	22120...	January 2023 Vision Insurance	130.64
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ID Answers				
Bill	12/11/2022	6373	MPOETC Photo ID Card - L. Mickavicz	16.12
Total ID Answers				16.12
J & M Welding and Fabrication, LLC				
Bill	12/12/2022	APAY...	PW-4 Welding Stainless Steel Spreader	250.00
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Jacob Palonis				
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Bill	12/11/2022	G99846	Shims for Library Tree	7.34
Total Judge Lumber Company				19.34
Kost Tire & Auto Service				
Bill	12/11/2022	49-GS...	95-8 Fix blower motor & resistor; Oil & Filter - Mileage 143362	454.95
Bill	12/11/2022	49-GS...	95-2 Inspection	39.47
Bill	12/11/2022	49-GS...	95-3 Inspection and Alignment 93043 Miles	139.42
Total Kost Tire & Auto Service				633.84
Lackawanna County Association of Boroughs				
Bill	11/21/2022	APAY...	11/17/22 Dinner Meeting - DeAngelo, Maldonato, McKeel, N...	100.00
Total Lackawanna County Association of Boroughs				100.00

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Bill	12/11/2022	99940...	PA Crimes Code & Vehicle Law Handbook - Sergeant Exam	101.84
Total Lexis Nexis				101.84
LuAnn Krenitsky				
Bill	12/11/2022	APAY...	Tax Duplicates -	205.00
Total LuAnn Krenitsky				205.00
Matthew McDonald				
Bill	12/12/2022	APAY...	December 2022 K-9 Care Allotment	100.00
Bill	12/13/2022	APAY...	2022 Prorated Uniform Allowance	468.75
Total Matthew McDonald				568.75
Medico Construction Equipment, Inc				
Bill	11/22/2022	SM19...	PD Light Tower (LTC4L SN5258) Service - Oil Filters, Air Fil...	296.76
Bill	11/22/2022	SM19...	PD Light Tower (LTC4L SN4071) Service - Oil Filters, Air Fil...	292.39
Bill	11/22/2022	SM19...	PD Light Tower (LTC4C SN4065) Service - Oil Filters, Air Fil...	292.39
Bill	11/22/2022	SM19...	PD Light Tower (LTC4L SN 5238) Service - Oil Filters, Air Fil...	296.76
Total Medico Construction Equipment, Inc				1,178.30
Michael Derenick				
Bill	12/12/2022	APAY...	December 2022 Cell Phone Reimbursement	22.99
Total Michael Derenick				22.99
Mike Ciuccoli				
Bill	11/28/2022	APAY...	October 2022 Mats	77.50
Total Mike Ciuccoli				77.50
North End Electric Service				
Bill	12/12/2022	608605	Union Street Pump Station - Emergency Call for Service for ...	2,993.35
Total North End Electric Service				2,993.35
Northeast Inspection Consultants				
Bill	12/11/2022	2022-...	UCC Permits - November 2022	275.45
Bill	12/11/2022	2022-...	Zoning Officer Retainer - November 2022	500.00
Total Northeast Inspection Consultants				775.45
Nunzi's Advertising Specialties, Inc				
Bill	12/11/2022	22265	Taylor Police Dept Pencils - Night Out	288.86
Total Nunzi's Advertising Specialties, Inc				288.86
PA Chief of Police Association				
Bill	12/11/2022	5600	Civil Service Sergeant Promotional Written Examination with...	520.17
Total PA Chief of Police Association				520.17
PDQ Print Center				
Bill	12/05/2022	718874	500 Overtime Forms TPD -	140.39
Total PDQ Print Center				140.39
PennEastern Engineers, LLC				
Bill	12/11/2022	18023	DEP MS4 Program - November 21, 2022	2,040.00
Bill	12/11/2022	11-20...	General - November 21,2022	1,147.50
Bill	12/11/2022	22-14...	Derenick Park Site Improvements - November 21, 2022	255.00
Bill	12/11/2022	21-08...	Borough Building ADA Ramp Project - November 21, 2022	85.00
Total PennEastern Engineers, LLC				3,527.50

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Pennsylvania One Call System, Inc.				
Bill	12/11/2022	00009...	November 2022 Monthly Activity Fee	34.54
Total Pennsylvania One Call System, Inc.				34.54
Pennsylvania Paper & Supply Company, Inc.				
Bill	12/11/2022	S1509...	2 Floor Squeegees and 2 Handles	143.12
Bill	12/11/2022	S1508...	Calcium Chloride - Borough Sidewalks	1,112.45
Total Pennsylvania Paper & Supply Company, Inc.				1,255.57
PPL Electric Utilities				
Bill	12/12/2022	APAY...	Kerstetter Ct 11/4/22-12/6/22	40.68
Total PPL Electric Utilities				40.68
Preitz Automotive				
Bill	12/11/2022	54001...	PW-5 Electrical Issues related to Rear Lights	247.00
Total Preitz Automotive				247.00
PSAB				
Bill	12/11/2022	31530	Capital Budgeting - Fran DeAngelo	50.00
Bill	12/11/2022	31801	The Limits To Zoning - PMPEI - Fran DeAngelo	25.00
Bill	12/12/2022	28616	Random Drug Testing	97.26
Total PSAB				172.26
Rileighs Outdoor Decor				
Bill	12/12/2022	INV04...	Christmas Bulbs for Street Lights	594.45
Total Rileighs Outdoor Decor				594.45
RMA Washes Inc.				
Bill	11/22/2022	19540	October 2022 PD Car Washes	198.00
Total RMA Washes Inc.				198.00
Santa Parade				
Bill	12/12/2022	APAY...	2022 Miracle On Main St Tent Rental	1,060.00
Total Santa Parade				1,060.00
Scranton Times				
Bill	11/21/2022	82678...	2023 Proposed Annual Budget Legal Ad	72.14
Bill	12/13/2022	82683...	Advertising Ordinance establishing a 30 Minute Parking Zon...	201.20
Bill	12/13/2022	82683...	Civil Service Meeting 12/6/2022	86.48
Bill	12/13/2022	82682...	Sale of Surplus Bid Opening - 2018 Ford F150 12/23/2022	210.76
Total Scranton Times				570.58
Staples Business Credit				
Bill	12/12/2022	16456...		913.78
Total Staples Business Credit				913.78
Taylor Fire & Rescue				
Bill	12/12/2022	APAY...	December 2022 Monthly Allotment	6,000.00
Total Taylor Fire & Rescue				6,000.00
Total Fleet Services, LLC				
Bill	11/22/2022	20141	95-1 New Starter, New Battery & 175Amp Fuse including labor	1,043.23
Total Total Fleet Services, LLC				1,043.23
United Concordia Insurance Co				
Bill	12/11/2022	18198...	January 2023 Dental Insurance	1,358.02
Total United Concordia Insurance Co				1,358.02

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White's Clock and Carillon Northeast, Inc				
Bill	11/21/2022	APAY...	2023 Maintenance Agreement for Clock at Main & Davis	650.00
Total White's Clock and Carillon Northeast, Inc				650.00
William T. Jones, Esquire				
Bill	12/12/2022	APAY...	December 2022 Retainer	2,644.39
Total William T. Jones, Esquire				2,644.39
TOTAL				106,157.78

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Preizt Automotive				
Bill	12/11/2022	54001...	PW-5 Electrical Issues related to Rear Lights	247.00
Total Preitz Automotive				247.00
PSAB				
Bill	12/11/2022	31530	Capital Budgeting - Fran DeAngelo	50.00
Bill	12/11/2022	31801	The Limits To Zoning - PMPEI - Fran DeAngelo	25.00
Bill	12/12/2022	28616	Random Drug Testing	97.26
Total PSAB				172.26
Rileighs Outdoor Decor				
Bill	12/12/2022	INV04...	Christmas Bulbs for Street Lights	594.45
Total Rileighs Outdoor Decor				594.45
RMA Washes Inc.				
Bill	11/22/2022	19540	October 2022 PD Car Washes	198.00
Total RMA Washes Inc.				198.00
Santa Parade				
Bill	12/12/2022	APAY...	2022 Miracle On Main St Tent Rental	1,060.00
Total Santa Parade				1,060.00
Scranton Times				
Bill	11/21/2022	82678...	2023 Proposed Annual Budget Legal Ad	72.14
Bill	12/13/2022	82683...	Advertising Ordinance establishing a 30 Minute Parking Zon...	201.20
Bill	12/13/2022	82683...	Civil Service Meeting 12/6/2022	86.48
Bill	12/13/2022	82682...	Sale of Surplus Bid Opening - 2018 Ford F150 12/23/2022	210.76
Total Scranton Times				570.58
Staples Business Credit				
Bill	12/12/2022	16456...		913.78
Total Staples Business Credit				913.78
Taylor Fire & Rescue				
Bill	12/12/2022	APAY...	December 2022 Monthly Allotment	6,000.00
Total Taylor Fire & Rescue				6,000.00

Taylor Borough
Unpaid Bills Detail
 As of December 13, 2022

Type	Date	Num	Memo	Open Balance
Total Fleet Services, LLC				
Bill	11/22/2022	20141	95-1 New Starter, New Battery & 175Amp Fuse including labor	1,043.23
Total Total Fleet Services, LLC				1,043.23
United Concordia Insurance Co				
Bill	12/11/2022	18198...	January 2023 Dental Insurance	1,358.02
Total United Concordia Insurance Co				1,358.02
White's Clock and Carillon Northeast, Inc				
Bill	11/21/2022	APAY...	2023 Maintenance Agreement for Clock at Main & Davis	650.00
Total White's Clock and Carillon Northeast, Inc				650.00
William T. Jones, Esquire				
Bill	12/12/2022	APAY...	December 2022 Retainer	2,644.39
Total William T. Jones, Esquire				2,644.39
TOTAL				136,182.57

Taylor Borough Liquid Fuels
Unpaid Bills Detail
As of December 13, 2022

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Open Balance</u>
PPL Electric Utilities				
Bill	12/12/2022	APAY1212...	LED Street Lights 10/27/22-11/28/22	6,564.17
Bill	12/12/2022	APAY1212...	Keyser & Oak Traffic Signal 10/27/22...	40.75
Bill	12/12/2022	APAY1212...	Main & Davis Bridge Lights 10/25/22-...	65.57
Bill	12/12/2022	APAY1212...	Davis St Traffic Signal 10/25/22-11/2...	41.22
Bill	12/12/2022	APAY1212...	Oak & Main St Traffic Signal 10/7/22-...	37.46
Total PPL Electric Utilities				<u>6,749.17</u>
TOTAL				<u>6,749.17</u>

November Payroll	\$133,295.10
November General Fund Open Invoices	\$136,182.57
November Paid Invoices	\$144,432.69
November Liquid Fuels Open Invoices	\$6,749.17

Total Expenditures \$420,659.53

**Treasurer's Report.
November 2022**

Local Services Tax	\$28,244.29
RE: Tax Delinquent 2021	\$179.47
RE: Tax Delinquent 2020	\$331.32
RE Transfer Tax - November	\$4,345.81
Tax Duplicates	\$205.00
Earned Income Tax	\$108,413.21
UCC Building Permits	\$9,184.00
Court Fees/Police Fines	\$3,968.22
TCC	\$1,359.00
Comcast	\$25,096.70
Zoning	\$130.00
Other Income	\$2,987.78
Interest	\$316.74
Total Revenue:	\$184,761.54

**Financial Report
November 30, 2022**

General Account	\$	2,168,193.82
Real Estate Tax Account	\$	9,100.26
Liquid Fuels Account Balance	\$	114,049.47
Splash Park Account	\$	30,766.70
Veteran's Memorial Account	\$	1,306.37
Hero's Banner Account	\$	7,125.94

Open Purchase Orders (PO's)	\$	(39,285.47)
10 Year General Obligation Note	\$	(152,566.60)
Lease Obligations	\$	(257,086.11)
2022 Police Comp/OT Obligations	\$	(56,423.05)
Other Police Comp/OT Obligations	\$	(29,629.40)
Escrow Funds (Taylor Commons)	\$	60,268.40
Escrow Account (General)	\$	9,004.40
Police Pension Fund	\$	3,271,927.28
ESL, Inc. Escrow Account	\$	489,778.46
Fire Insurance Escrow	\$	10.00
ARPA Fund	\$	621,527.35
Taylor Police K-9 Fund	\$	8,367.02

**Recycling Report
November – 2022**

	Pounds	Tons
Commingle	21,620	10.81
Cardboard/Paper	35,940	17.97
Grass/Brush	68,960	34.48
Totaling	126,520	63.26