


TAYLOR BOROUGH COUNCIL MEETING
January 11, 2023 at 7:00 PM

Held At:
Taylor Borough Municipal Building
122 Union Street
Taylor, PA 18517


- Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Public Input
 - Approval of the December 14, 2022, Regular Meeting Minutes held at the Taylor Municipal Building at 122 Union Street Taylor, PA.
 - **Executive Session(s)**: held on Monday, January 9, 2023, immediately following the 7:00 P.M. work session regarding personnel issues.
 - Old Business
 - New Business
-
- A. Consider a motion to authorize the President and any appropriate Borough Officials to execute a subgrantee agreement received from Pittston City and the Redevelopment Authority of the City of Pittston regarding a grant application for HOME Investment Partnerships Program.
 - B. Consider a motion to reject all bids received for the 2018 Ford F-150 Pickup.
 - C. Consider a motion to accept a letter of resignation from John J. Harrison from the Department of Public Works effective January 20, 2023.
 - D. Consider a motion to purchase a computer and mount for the Taylor Police K-9 Vehicle from Advanced Electronic Design, Inc. in the amount of \$7,194.67 with Costars # 003-506.
 - E. Consider a motion to approve a Memorandum of Understanding between the Taylor Borough and the Riverside School District establishing a shelter site location and terms of use in the event of an evacuation of the students and staff of the Riverside School District at the Taylor Community Center effective October 17, 2022.
 - F. Consider a motion to appoint _____ to the Planning Commission for a 4 Year Term to expire on 12/31/2026, currently being held by Stephen A. Derenick.
 - G. Consider a motion to appoint _____ to the Planning Commission for a 4 Year Term to expire on 12/31/2026.
 - H. Consider a motion to appoint _____ to the Zoning Hearing Board for a 5 Year Term to expire on 12/31/2027, currently being held by Cindy Bellucci.
 - I. Consider a motion to appoint _____ to the Zoning Hearing Board (alternate) for a 3 Year term to expire on 12/31/2025, currently being held by William J. Englehardt.
 - J. Consider a motion to appoint _____ to the DABT for a 5 Year Term to expire on 12/31/2027, currently being held by Thomas Jones.
 - K. Consider a motion to appoint _____ to the Vacancy Board for a 1 Year Term to expire on 12/31/2023, currently being held by Jeffrey Thomas.
 - L. Consider a motion to appoint _____ to the International Property Maintenance Code Board of Appeals for a 3 Year Term to expire on 12/31/2025, currently being held by Edward Fortuna.

1/10/2023
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 ***NOTE*** Any person with a disability requiring a special accommodation to attend a Council Meeting should notify the Borough Secretary at (570) 562-1400 as early as possible, but not later than 3 business days prior to the meeting. Taylor Borough will make every effort to provide a reasonable accommodation.

- Approval of Bills for payment (attached sheet)
- Treasurer's Report
- Financial Report
- Recycling Report
- Committee Reports
- Mayor's Report
- Public Input
- Adjournment

1/10/2023
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Taylor Borough
Unpaid Bills Detail
As of January 10, 2023

Type	Date	Num	Memo	Open Balance
Alectus Technology Group, LLC				
Bill	01/10/2023	6217	PD Quarterly Server Checks and Security Monitoring	1,122.00
Bill	01/10/2023	6184	Admin Quarterly Security Service & PC Monitoring	912.00
Total Alectus Technology Group, LLC				2,034.00
AutoZone #1836				
Bill	01/05/2023	18364...	Di-Electric Grease for Snow Plows	13.01
Bill	01/05/2023	18364...	Windshield Fluid, Transmission Fluid, Grease, PV Blaster	81.91
Total AutoZone #1836				94.92
Building Inspection Underwriters				
Bill	01/10/2023	0100-...	December 2022 Permits	6,380.50
Total Building Inspection Underwriters				6,380.50
Capital One Bank				
Bill	01/10/2023	APAY...	Google December 2022	275.92
Bill	01/10/2023	00491...	Veterans Day Wreath	83.95
Bill	01/10/2023	471508	Tractor Supply - Hydraulic Fluid - Snow Plows	59.95
Bill	01/10/2023	APAY...	Memorial Vet - K9 Biko Vaccines	159.00
Bill	01/10/2023	APAY...	Commonwealth Finance Authority - H2O Grant Application	100.00
Bill	01/10/2023	APAY...	Sheetz - PD Fuel	44.82
Total Capital One Bank				723.64
Central Clay Products, Inc.				
Bill	01/10/2023	211685	(1) 26" manhole cover & (1) 24" Manhole Cover	355.00
Total Central Clay Products, Inc.				355.00
Cole Surridge				
Bill	01/05/2023	APAY...	1/3/2023 Riverside Boys vs Carbondale	100.00
Bill	01/06/2023	APAY...	1/5/2023 Riverside Girls Basketball vs Holy Cross	100.00
Bill	01/10/2023	APAY...	1-7-23 Riverside Football Awards Ceremony	100.00
Total Cole Surridge				300.00
Comcast				
Bill	01/10/2023	APAY...	1/9/2023-2/8/2023 Admin Phone & Internet	367.28
Total Comcast				367.28
Cook Brothers Truck Parts				
Bill	01/10/2023	1769862	(1) 55 Gallon Drum of DEF	289.50
Total Cook Brothers Truck Parts				289.50
Darrell A Digwood				
Bill	01/10/2023	APAY...	2022 Medical Reimbursement - Remaining Bal \$381.20	30.72
Total Darrell A Digwood				30.72
David M. Moran				
Bill	01/05/2023	APAY...	12/26/2022 Riverside Girls Lions Tournament	100.00
Bill	01/05/2023	APAY...	12/27/2022 Riverside Boys Lions Tournament	100.00
Bill	01/10/2023	APAY...	1-7-23 Riverside Football Awards Ceremony	100.00
Bill	01/10/2023	APAY...	1-9-23 Riverside Girls Basketball vs Old Forge	100.00
Total David M. Moran				400.00
DCED				
Bill	01/10/2023	APAY...	4th Quarter 2022 Permits - NEIC	27.00
Total DCED				27.00
Eckert Seamans, LLC				
Bill	01/05/2023	1721345	General Labor - November 2022	1,421.00
Total Eckert Seamans, LLC				1,421.00

Taylor Borough
Unpaid Bills Detail
As of January 10, 2023

Type	Date	Num	Memo	Open Balance
Ehrlich				
Bill	01/04/2023	29436...	TCC & Daycare Pest Control Maintenance 12/20/22	63.00
Bill	01/04/2023	29436...	Municipal Building Pest Control Maintenance 12/19/22	62.64
Bill	01/10/2023	29436...	Taylor Library Pest Control Maintenance 12/30/2022	62.64
Total Ehrlich				188.28
Elijah B. Izak				
Bill	01/05/2023	APAY...	12/29/2022 Riverside Boys Lions Tournament	100.00
Total Elijah B. Izak				100.00
Evolution Training Solutions				
Bill	12/22/2022	103	Red Dot Sight Pistol Training - 15 Students	3,540.00
Total Evolution Training Solutions				3,540.00
Fastenal Company				
Bill	01/10/2023	PATA...	6 Grinding Wheels for Garage	25.14
Total Fastenal Company				25.14
Fidelity Bank				
Bill	11/07/2022	APAY...	11/13/22 Tax Free Municipal Loan	3,074.78
Total Fidelity Bank				3,074.78
Highmark Inc.				
Bill	01/10/2023	23010...	February 2023 Vision Insurance	146.54
Total Highmark Inc.				146.54
Jacob Palonis				
Bill	01/05/2023	APAY...	12/28/2022 Riverside Girls Lions Tournament	100.00
Total Jacob Palonis				100.00
James Schiavo				
Bill	01/05/2023	APAY...	12/16/22-12/29/22 Mileage Reimbursement 127.1 miles @.6...	83.25
Total James Schiavo				83.25
Judge Lumber Company				
Bill	01/10/2023	100305	1 2"x4"x16' Board	12.65
Total Judge Lumber Company				12.65
Kelleher Battery Co., Inc.				
Bill	01/10/2023	80463	(2) 12 Amp batteries for Daycare Emergency Lighting	50.00
Total Kelleher Battery Co., Inc.				50.00
Kost Tire & Auto Service				
Bill	01/05/2023	49-GS...	Oil & Filter Car 95-3 94000 + miles	64.95
Total Kost Tire & Auto Service				64.95
Lackawanna Recycling Center, Inc.				
Bill	01/10/2023	OE02...	December 2022 Inbound Commingle	471.60
Total Lackawanna Recycling Center, Inc.				471.60
M & M Plumbing, Heating and AC Inc.				
Bill	01/05/2023	APAY...	Taylor Library - No Heat Hall and Bathrooms 12/27/2022	155.00
Bill	01/10/2023	APAY...	TCC No Heat - Furnish & Install 3 Honeywell 36" Thermocou...	325.00
Total M & M Plumbing, Heating and AC Inc.				480.00
Matthew McDonald				
Bill	01/10/2023	APAY...	January 2023 K-9 Allotment	100.00
Total Matthew McDonald				100.00

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As of January 10, 2023

Type	Date	Num	Memo	Open Balance
Michael Derenick				
Bill	01/10/2023	APAY...	January 2023 Phone Allotment	22.99
Total Michael Derenick				22.99
Michael Kowanick				
Bill	01/05/2023	APAY...	12/26/2022 Riverside Girls Lions Tournament	100.00
Total Michael Kowanick				100.00
Mike Ciuccoli				
Bill	01/05/2023	APAY...	Mats for Borough Building - December 2022	77.50
Total Mike Ciuccoli				77.50
Nicholas Strenkoski				
Bill	01/05/2023	APAY...	12/28/2022 Riverside Girls Lions Tournament	100.00
Bill	01/05/2023	APAY...	1/3/2023 Riverside Boys vs Carbondale	100.00
Bill	01/06/2023	APAY...	1/5/2023 Riverside Girls Basketball vs Holy Cross	100.00
Total Nicholas Strenkoski				300.00
North End Electric Service				
Bill	01/10/2023	2989	Police Station No Heat - Found Bad 30 Amp Breaker - Install...	206.91
Total North End Electric Service				206.91
Northeast Inspection Consultants				
Bill	01/10/2023	2022-...	December 2022 Zoning Officer Monthly Retainer	500.00
Total Northeast Inspection Consultants				500.00
PA American Water Company				
Bill	01/04/2023	APAY...	Municipal Building 11/23/22-12/21/22	57.85
Bill	01/04/2023	APAY...	TCC 11/23/22-12/21/22	111.49
Bill	01/04/2023	APAY...	DPW Garage 11/23/22-12/21/22	147.21
Total PA American Water Company				316.55
PA Municipal Health InsuranceCooperative				
Bill	01/10/2023	11446...	February 2023 Health Insurance	35,149.57
Total PA Municipal Health InsuranceCooperative				35,149.57
Pena-Plas				
Bill	01/10/2023	24576-1	6 ft Pry Bars - Sewer Maintenance	115.27
Total Pena-Plas				115.27
PennEastern Architects, LLC				
Bill	01/05/2023	22-71...	Municipal Building Ramp Project - December 2022	1,787.50
Total PennEastern Architects, LLC				1,787.50
PennEastern Engineers, LLC				
Bill	01/10/2023	18024	DEP MS4 Program through December 15, 2022	1,615.00
Bill	01/10/2023	11-20...	General through December 15, 2022	850.00
Bill	01/10/2023	21-08...	Borough Building ADA Ramps through December 15, 2022	85.00
Total PennEastern Engineers, LLC				2,550.00
Pennsylvania One Call System, Inc.				
Bill	01/10/2023	00000...	Monthly Activity Fee 12/31/2022	60.36
Total Pennsylvania One Call System, Inc.				60.36
Powell's Sales & Service Inc.				
Bill	01/05/2023	106108	Electrical Cord for tailgate for PW-3	68.00
Total Powell's Sales & Service Inc.				68.00

Taylor Borough
Unpaid Bills Detail
As of January 10, 2023

Type	Date	Num	Memo	Open Balance
PPL Electric Utilities				
Bill	01/10/2023	APAY...	Church & Cemetery 11/23/22-12/29/22	25.21
Bill	01/10/2023	APAY...	TCC 11/23/22-12/29/22	1,046.54
Bill	01/10/2023	APAY...	Prince & Rinaldi Pump Station 11/28/22-12/30/22	56.68
Total PPL Electric Utilities				1,128.43
Preizt Automotive				
Bill	01/04/2023	54001...	PW-1 Transmission Pan Replaced with Gasket and Fluid (Tr...	598.94
Bill	01/04/2023	54001...	Windshield Washer Pump - PW4	132.43
Bill	01/04/2023	4001370	PW-4 Diesel Glow Plug, Charging System Issue - Battery Is...	1,679.95
Bill	01/04/2023	54001...	PW-3 Electrical Problems at Back End of Truck - Traced and...	695.87
Bill	01/10/2023	54000...	Truck 5 - Oil Change and Preventative Maintenance, Electro...	707.10
Total Preizt Automotive				3,814.29
PSAB				
Bill	01/10/2023	APAY...	1/1/2023-12/31/2023 CDLRenewal Fee	75.00
Total PSAB				75.00
Reserve Account				
Bill	01/03/2023	APAY...	1/3/23 Postage Refill	500.00
Total Reserve Account				500.00
Rite-Temp Group, LTD				
Bill	01/04/2023	313	Police Station No Heat Emergency Call 12/16/22	355.00
Total Rite-Temp Group, LTD				355.00
Scranton Times				
Bill	01/04/2023	82687...	2023 Council Meeting & Work Session Meeting Notice Legal...	205.76
Bill	01/04/2023	82687...	2023 Planning Commission & DABT Meeting Legal Ad	215.32
Total Scranton Times				421.08
Staples Business Credit				
Bill	01/05/2023	16462...	Office Supplies and Janitorial Supplies 12/8/2022	626.97
Total Staples Business Credit				626.97
Stephen A. Derenick				
Bill	01/05/2023	APAY...	2022 Final Medical Reimbursement	132.50
Total Stephen A. Derenick				132.50
Steve Shannon Tire Co., Inc.				
Bill	01/05/2023	19035...	PW-3 (6) New Tires	1,396.98
Bill	01/05/2023	19035...	DEF (1) 2 Gallon Can	11.00
Bill	01/05/2023	19035...	PW-7 (4) Rear Tires	1,396.14
Bill	01/05/2023	19035...	PW-4 (4) Back Tires	1,250.32
Total Steve Shannon Tire Co., Inc.				4,054.44
Taylor Fire & Rescue				
Bill	01/10/2023	APAY...	January 2023 Monthly Allotment	6,000.00
Total Taylor Fire & Rescue				6,000.00
Thomas Kerrigan				
Bill	01/05/2023	APAY...	12/29/2022 Riverside Boys Lions Tournament	100.00
Bill	01/10/2023	APAY...	1-9-23 Riverside Girls Basketball vs Old Forge	100.00
Total Thomas Kerrigan				200.00
United Concordia Insurance Co				
Bill	01/10/2023	18284...	February 2023 Dental Insurance	1,479.98
Total United Concordia Insurance Co				1,479.98

Taylor Borough
Unpaid Bills Detail
As of January 10, 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Open Balance</u>
Verizon Wireless				
Bill	01/10/2023	99235...	11/23/2022-12/22/2022 Wireless Phones/Internet	544.65
Total Verizon Wireless				544.65
William T. Jones, Esquire				
Bill	01/10/2023	APAY...	January 2023 Monthly Retainer	2,723.72
Total William T. Jones, Esquire				2,723.72
Witmer Public Safety Group, Inc				
Bill	01/10/2023	16078...	2022 Police Ammunition	27,892.30
Total Witmer Public Safety Group, Inc				27,892.30
TOTAL				112,063.76

Taylor Borough Check Detail

December 15, 2022 through January 10, 2023

Num	Date	Name	Memo	Paid Amount
3275	12/22/2022	Cole Surridge	12/8/22 Riverside 4th Grade Musical	
APAY...	12/22/2022		12/8/22 Riverside 4th Grade Musical	-100.00
TOTAL				-100.00
3276	12/22/2022	Comcast		
APAY...	12/22/2022		TCC 12/15/22-1/14/22	-236.54
APAY...	12/22/2022		Police Department 12/15/22-1/14/23	-294.15
TOTAL				-530.69
3277	12/22/2022	Jacob Palonis	12/21/22 Riverside Boys Basketball vs Montrose	
APAY...	12/22/2022		12/21/22 Riverside Boys Basketball vs Montrose	-100.00
TOTAL				-100.00
3278	12/22/2022	James Schiavo	Mileage Reimbursement 12/2/22-12/15/22 (118.8 ...	
APAY...	12/22/2022		Mileage Reimbursement 12/2/22-12/15/22 (118.8 @...	-74.25
TOTAL				-74.25
3279	12/22/2022	Nicholas Strenkoski	12/20/22 Riverside Girls Basketball vs North Poc...	
APAY...	12/22/2022		12/20/22 Riverside Girls Basketball vs North Pocono	-100.00
TOTAL				-100.00
3280	12/22/2022	PA Municipal Health I...	January 2023 Health Insurance	
11144...	12/22/2022		January 2023 Health Insurance	-32,684.99
TOTAL				-32,684.99
3281	12/22/2022	PPL Electric Utilities		
APAY...	12/22/2022		Derenick Park 11/11/22-12/13/22	-38.42
APAY...	12/22/2022		DPW Garage 11/11/22-12/13/22	-217.90
APAY...	12/22/2022		Municipal Building 11/11/22-12/13/22	-382.66
APAY...	12/22/2022		Union St Pump Station 11/11/22-12/13/22	-144.68
APAY...	12/22/2022		Noakes Park 11/4/22-12/6/22	-4.16
TOTAL				-787.82
3282	12/22/2022	Robert Zuby		
APAY...	12/22/2022		12/21/22 Riverside Boys Basketball vs Montrose	-100.00
APAY...	12/22/2022		12/8/22 Riverside 4th Grade Musical	-100.00
APAY...	12/22/2022		12/20/22 Riverside Girls Basketball vs North Pocono	-100.00
TOTAL				-300.00
3283	12/22/2022	Standard Life Insuranc...	January 2023 Life Insurance	
APAY...	12/22/2022		January 2023 Life Insurance	-670.95
TOTAL				-670.95

Taylor Borough
Check Detail
December 15, 2022 through January 10, 2023

Num	Date	Name	Memo	Paid Amount
3284	12/22/2022	UGI		
APAY...	12/22/2022		DPW Garage 11/4/22-12/6/22	-1,038.99
APAY...	12/22/2022		Municipal Building 11/4/22-12/6/22	-660.64
APAY...	12/22/2022		TCC 11/4/22-12/6/22	-978.79
TOTAL				<u>-2,678.42</u>
3285	12/28/2022	Matthew McDonald	Fuel Reimbursement 12/21/22	
APAY...	12/27/2022		Fuel Reimbursement 12/21/22	-48.46
TOTAL				<u>-48.46</u>

\$ 38,075.58

Taylor Borough Liquid Fuels
Unpaid Bills Detail
As of January 10, 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Open Balance</u>
American Rock Salt				
Bill	01/10/2023	0725902	47.40 Tons Rock Salt 12/22/2022	3,501.43
Total American Rock Salt				3,501.43
PPL Electric Utilities				
Bill	01/10/2023	APAY0110...	Keyser & Oak Signal 11/28/22-12/30/22	40.75
Bill	01/10/2023	APAY0110...	Main & Davis Traffic Signal 11/23/22-...	45.34
Bill	01/10/2023	APAY0110...	Main & Davis Bridge Lights 11/23/22-...	74.65
Bill	01/10/2023	APAY0110...	LED Street Lights 11/28/22-12/28/22	6,552.58
Total PPL Electric Utilities				6,713.32
Wilkes Barre Materials				
Bill	01/10/2023	25447	Cold Patch - Borough Wide 12/30/22	291.08
Total Wilkes Barre Materials				291.08
TOTAL				10,505.83

December Payroll	\$187,426.34
December General Fund Open Invoices	\$112,063.76
December Paid Invoices	\$ 38,075.58
December Liquid Fuels Open Invoices	\$10,505.83

Total Expenditures \$348,071.51

**Treasurer's Report.
December 2022**

Local Services Tax	\$11.52
2022 Real Estate Taxes	\$10,600.26
RE: Tax Delinquent 2021	\$348.48
RE Transfer Tax – Dec	\$14,486.85
Earned Income Tax	\$71,566.85
UCC Building Permits	\$229.50
Court Fees/Police Fines	\$3,467.10
TCC	\$1,964.00
K-9 Donations	\$20.00
Other Income	\$8,005.85
Interest	\$696.68
<u>Total Revenue:</u>	\$111,397.09

**Financial Report
December 31, 2022**

General Account	\$	1,753,314.45
Real Estate Tax Account	\$	1,021.41
Liquid Fuels Account Balance	\$	107,366.37
Splash Park Account	\$	30,767.22
Veteran's Memorial Account	\$	1,306.39
Hero's Banner Account	\$	7,125.94

Open Purchase Orders (PO's)	\$	(11,681.90)
10 Year General Obligation Note	\$	(150,017.62)
Lease Obligations	\$	(257,086.11)
2022 Police Comp/OT Obligations	\$	(6178.65)
Other Police Comp/OT Obligations	\$	(29,629.40)
Escrow Funds (Taylor Commons)	\$	60,270.66
Escrow Account (General)	\$	9,004.40
Police Pension Fund	\$	3,288,321.17
ESL, Inc. Escrow Account	\$	490,551.72
Fire Insurance Escrow	\$	10.00
ARPA Fund	\$	621,123.33
Taylor Police K-9 Fund	\$	8,387.02

**Recycling Report
December – 2022**

	Pounds	Tons
Commingle	23,580	11.79
Cardboard/Paper	43,600	21.80
Grass/Brush	4,140	2.07
Totaling	71,320	35.66