

TAYLOR BOROUGH COUNCIL MEETING

November 8, 2023 at 7:00 PM


Held At:

Taylor Borough Municipal Building
122 Union Street
Taylor, PA 18517

- Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Public Input
 - Approval of the following minutes which were tabled at the October 11, 2023 Council Meeting – the September 13, 2023, Regular Meeting Minutes, the September 14, 2023, Reconvened Meeting Minutes and the October 3, 2023, Special Meeting Minutes all held at the Taylor Municipal Building at 122 Union Street Taylor, PA.
 - Approval of the October 11, 2023, Regular Meeting Minutes held at the Taylor Municipal Building at 122 Union Street Taylor, PA.
 - **Executive Session(s):** Held on Monday, October 30, 2023 immediately following the 6:00 PM special meeting and on Monday, November 6, 2023 immediately following the 7:00 PM Work Session, both regarding personnel and contractual matters.
 - Old Business
 - New Business
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- A. Consider a motion to authorize up to \$45,000.00 per year for Taylor Fire & Rescue on a requested basis effective June 6, 2023;
 - B. Consider a motion to authorize the Chairman to negotiate and execute a DPW MOU regarding vacation carry overtime time for any employee hired after the 2016 SEIU Contract;
 - C. Consider a motion to authorize the purchase of Holiday Lighting Decorations in an amount not to exceed \$4,600.00
 - D. Consider a motion to apply for a Lackawanna Community Reinvestment Grant for \$5000.00 for Holiday Lighting and to authorize appropriate Borough officials to sign the application.
 - E. Consider a motion to authorize the payment of \$23,056.89 to the Redevelopment Authority of Lackawanna County as the amount owed by Taylor Borough for the Clover Property and Taylor 1 LLC property 2023 TIFF Project.
 - F. Consider a motion to approve Collective Bargaining Agreement between Taylor Borough and SEIU 668 (Taylor Borough DPW) covering January 1, 2024 to December 31, 2028;
 - G. Consider a motion to adopt Resolution No. 12 of 2023 amending Resolution No. 9 of 2023, to list the changing of amount from \$250,000.00 to \$246,250.00 and the addition of names and titles of the two officials being given authorization to execute any and all grant documents;
 - H. Consider a motion to enter into an annual agreement with The Pennsylvania Municipal League in the amount of \$1,002.08 for the 2024 dues.
 - I. Consider a motion to adopt the 2024 Tentative Budget in the amount of \$6,505,088.00 broken down into General Fund \$5,518,488.00 Capital Budget \$986,600.00 and the total Liquid Fuels Budget \$212,500.00


11/7/2023

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 ***NOTE*** Any person with a disability requiring a special accommodation to attend a Council Meeting should notify the Borough Secretary at (570) 562-1400 as early as possible, but not later than 3 business days prior to the meeting. Taylor Borough will make every effort to provide a reasonable accommodation.

- Approval of Bills for payment (attached sheet)
- Treasurer's Report
- Financial Report
- Recycling Report
- Committee Reports
- Mayor's Report
- Public Input
- Adjournment

11/7/2023
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Taylor Borough
Unpaid Bills Detail
As of November 7, 2023

Date	Num	Memo	Open Balan...
Alectus Technology Group, LLC			
11/07/2023	6523	Laptop power cord	49.00
Total Alectus Technology Group, LLC			49.00
AutoZone #1836			
10/23/2023	183671...	Wiring for PW-3	59.28
Total AutoZone #1836			59.28
Building Inspection Underwriters			
10/12/2023	048182	Gilroy 403 5th St Permit Fees	1,512.42
Total Building Inspection Underwriters			1,512.42
Capital One Bank			
09/28/2023	apay11...	October cr card purchases	1,430.40
Total Capital One Bank			1,430.40
Crystal Clear Spring Water Co.			
10/13/2023	APAY1...	Water delivery Boro 9/20/2023	121.50
Total Crystal Clear Spring Water Co.			121.50
Dalton Boback			
11/01/2023	APAY1...	Special event R. Elem West Hallowee...	100.00
Total Dalton Boback			100.00
Dixon Sealer & Supply, Inc.			
10/13/2023	8759	10.8 propane	42.66
Total Dixon Sealer & Supply, Inc.			42.66
Eckert Seamans, LLC			
10/30/2023	1769885	Services for September 2023 General ...	4,669.00
Total Eckert Seamans, LLC			4,669.00
Ehrlich			
10/30/2023	520074...	Service to Library	68.28
11/07/2023	520074...	Pest control Service TCC	68.67
Total Ehrlich			136.95
Elijah B. Izak			
11/01/2023	APAY1...	Special event Halloween Parade R Ele...	100.00
Total Elijah B. Izak			100.00
Environmental Service Corp of PA			
11/06/2023	5773	Service at Rinaldi Pump Station	2,300.00
Total Environmental Service Corp of PA			2,300.00
Five Star Equipment Inc.			
11/07/2023	W14002	Wheel Hub replace 2 sides	9,818.32
Total Five Star Equipment Inc.			9,818.32
Galdieri Electrical Dist. Co., Inc.			
11/06/2023	392848	2 electrical box extensions	12.11
11/06/2023	393022	Electrical box for Boro Bldg	8.50
Total Galdieri Electrical Dist. Co., Inc.			20.61
Geo-Science Engineering Co., LLC			
10/17/2023	0011051	Services September 1-September 30 ...	948.75
Total Geo-Science Engineering Co., LLC			948.75

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Date	Num	Memo	Open Balan...
James Schiavo			
11/03/2023	APAY1...	Inspector mileage 10/20/2023-11/2/2023	65.50
Total James Schiavo			65.50
Judge Lumber Company			
10/12/2023	g104606	Sheetrock and materials for Boro Bldg ...	646.75
10/23/2023	G104735	5 gal bucket of spackle	21.50
10/23/2023	G104620	30 ferring strips for target stands	88.50
Total Judge Lumber Company			756.75
Kost Tire & Auto Service			
10/30/2023	49-GS...	95-4 4 new tires	788.10
Total Kost Tire & Auto Service			788.10
Lackawanna Recycling Center, Inc.			
11/06/2023	OE023...	Inbound Commingle October 2023	461.20
Total Lackawanna Recycling Center, Inc.			461.20
M & M Plumbing, Heating and AC Inc.			
10/25/2023	APAY1...	Hot water replacement Boro Bldg	1,175.00
11/01/2023	APAY1...	Service TCC sink blocked	115.00
11/06/2023	APAY1...	Noakes Park bathrooms service backfl...	380.00
Total M & M Plumbing, Heating and AC Inc.			1,670.00
Marshall Machinery, Inc			
10/17/2023	1686	Skag evaluation	151.58
Total Marshall Machinery, Inc			151.58
Matthew McDonald			
10/19/2023	APAY1...	Monthly allotment for K-9 November 2...	100.00
Total Matthew McDonald			100.00
Mike Ciuccoli			
10/25/2023	APAY1...	12 mats serviced	95.00
Total Mike Ciuccoli			95.00
North End Electric Service			
11/07/2023	4174	Oak and Rinaldi removing pump rails i...	9,670.00
Total North End Electric Service			9,670.00
Northeast Hydraulics Inc.			
11/06/2023	20392	PW-5 hydraulic line	1,420.38
Total Northeast Hydraulics Inc.			1,420.38
Northeast Inspection Consultants			
10/17/2023	2023-780	Billing Permits for Jan 2023-Sept 2023	31,539.04
10/23/2023	2023-798	Monthly retainer	500.00
Total Northeast Inspection Consultants			32,039.04
Northeast Signal & Electric Co. Inc.			
10/30/2023	14733	Service 9/25/2023-Keyser Ave & Unio...	375.00
Total Northeast Signal & Electric Co. Inc.			375.00
PA American Water Company			
10/30/2023	APAY1...	Service Boro bldg 9/27/2023-10/24/2023	60.25
10/30/2023	APAY1...	Service DPW 9/27/2023-10/24/2023	116.74
10/30/2023	APAY1...	Service TCC 9/27/2023-10/24/2023	193.56
11/06/2023	APAY1...	Fire Hydrant service 10/4/2023-11/1/2...	2,354.80
Total PA American Water Company			2,725.35

Taylor Borough
Unpaid Bills Detail
As of November 7, 2023

Date	Num	Memo	Open Balan...
PA Chief of Police Association			
10/12/2023	6622	Test scoring entry level Police officer e...	152.50
11/06/2023	6632	Fitness testing 10/28/2023	1,750.00
Total PA Chief of Police Association			1,902.50
PDQ Print Center			
11/01/2023	724626	Bus cards	62.48
Total PDQ Print Center			62.48
PennEastern Architects, LLC			
10/30/2023	23-710...	Overhead door specs DPW garage	600.00
Total PennEastern Architects, LLC			600.00
PennEastern Engineers, LLC			
11/01/2023	11-207...	Quickbooks desktop training Boro Mgr	237.50
11/01/2023	21-087...	Services 9/18/2023-9/26/2023 Boro U...	460.00
11/01/2023	18360	DEP MS4 Program	237.50
11/01/2023	22-166...	2023 Pave Project	900.00
11/02/2023	18338	Services DEP MS4 Program	1,330.00
11/02/2023	23-056...	Holland Subdivision	237.50
11/02/2023	22-166...	2023 Pave Project	5,175.00
11/02/2023	22-145...	Derenick Park Site Improvements Pha...	2,785.00
11/02/2023	21-087...	Boro Union St Drive	2,565.00
11/02/2023	11-207...	Taylor-General	332.50
Total PennEastern Engineers, LLC			14,260.00
Pennsylvania One Call System, Inc.			
11/06/2023	1027274	Text,email monthly fee October 2023	80.76
Total Pennsylvania One Call System, Inc.			80.76
Powell's Sales & Service Inc.			
11/01/2023	109920	PW-3 wire harness for plow	1,391.97
Total Powell's Sales & Service Inc.			1,391.97
PPL Electric Utilities			
10/30/2023	APAY1...	Service Church & Cemetery 9/25/2023...	25.88
10/30/2023	APAY1...	Service TCC 9/25/2023-10/24/2023	579.07
11/02/2023	APAY1...	Service 9/27/2023-10/26/2023	55.08
11/06/2023	APAY1...	Oak & Rinaldi pump station 9/27/2023-...	81.12
11/07/2023	APAY1...	Service Little League 10/5/2023-11/3/...	41.86
Total PPL Electric Utilities			783.01
Preizt Automotive			
10/23/2023	APAY1...	Inspection truck 5 fuel straps	430.53
Total Preizt Automotive			430.53
PSAB			
10/18/2023	604	Membership Dues and Council Assoc ...	754.00
10/25/2023	APAY1...	Quickbooks training	25.00
10/25/2023	33248	Drug testing random and split testing	284.54
11/01/2023	R64936	Quickbooks desktop training Boro Mgr	25.00
Total PSAB			1,088.54
Redevelopment Authority of Lacka County			
11/07/2023	APAY1...	Clover Property and Taylor 1 LLC TIF	23,056.89
Total Redevelopment Authority of Lacka County			23,056.89
Redi Care Medical Center			
10/17/2023	APAY1...	DOT screening Paciotti and Walling	40.00
Total Redi Care Medical Center			40.00

Taylor Borough
Unpaid Bills Detail
As of November 7, 2023

Date	Num	Memo	Open Balan...
Richard Mellow Corp			
11/07/2023	4638	TCC wire and install replace receptacles	2,400.00
Total Richard Mellow Corp			2,400.00
Scranton Grinder & Hardware LLC			
11/06/2023	01-155...	Back pack leaf blower	649.99
Total Scranton Grinder & Hardware LLC			649.99
Scranton Times			
10/30/2023	APAY1...	Ad for Budget Work Session 10/23/2023	71.92
11/02/2023	APAY1...	Ad for Special public meeting 10/30/20...	167.52
Total Scranton Times			239.44
Steve Shannon Tire Co., Inc.			
11/23/2023	190418...	PW-7Packer 8 new tires	3,120.00
Total Steve Shannon Tire Co., Inc.			3,120.00
Sylvester Chevrolet, Inc			
10/24/2023	18371	95-1 injector kit heater hose replaced	1,143.70
11/01/2023	18530	95-5 oil chg filter	78.63
Total Sylvester Chevrolet, Inc			1,222.33
Taylor Fire & Rescue			
11/19/2023	APAY1...	Monthly allotment November 2023	6,000.00
Total Taylor Fire & Rescue			6,000.00
Total Fleet Services, LLC			
11/24/2023	21898	95-7 new battery total ends and cleaning	290.28
Total Total Fleet Services, LLC			290.28
Verizon Wireless			
11/31/2023	994748...	Services 9/23/2023-10/22/2023	872.40
Total Verizon Wireless			872.40
WEX Bank			
11/01/2023	9962440	Fuel for PD and DPW for October 2023	4,887.83
Total WEX Bank			4,887.83
William T. Jones, Esquire			
11/19/2023	APAY1...	Monthly Retainer November 2023	2,723.72
Total William T. Jones, Esquire			2,723.72
TOTAL			137,729.46

Taylor Borough
Check Detail
October 12 through November 6, 2023

Num	Date	Name	Memo	Paid Amount
4121	10/19/2023	AmTrust North America	Workmans comp for Nov 2023	
APA...	10/12/2023		Workmans comp for Nov 2023	-12,252.00
TOTAL				-12,252.00
4122	10/19/2023	Capital One Bank	September cr card purchases	
APA...	09/02/2023		September cr card purchases	-1,122.76
TOTAL				-1,122.76
4123	10/19/2023	Comcast		
apay...	10/13/2023		Service Boro Bldg 10/9/2023-11/8/2023 ph...	-390.53
APA...	10/13/2023		Service phone and internet 10/10/2023-11/...	-236.33
APA...	10/19/2023		Service TCC 10/15/2023-11-14/2023	-271.14
APA...	10/19/2023		Service PD 10/15/2023-11/14/2023	-302.54
TOTAL				-1,200.54
4124	10/19/2023	Darrell A Digwood	Medical Reimbursement 2023	
APA...	10/19/2023		Medical Reimbursement 2023	-53.49
TOTAL				-53.49
4125	10/19/2023	Griffin Pond Animal She...	Payment for stray animals brought in	
APA...	10/16/2023		Payment for stray animals brought in	-770.00
TOTAL				-770.00
4126	10/19/2023	Nationwide Financial	2023 State Aid Portion	
514-...	10/17/2023		2023 State Aid Portion	-145,697.20
TOTAL				-145,697.20
4127	10/19/2023	Stephen A. Derenick	2023 final medical reimbursement	
APA...	10/19/2023		2023 final medical reimbursement	-97.91
TOTAL				-97.91
4128	10/19/2023	PPL Electric Utilities		
APA...	10/12/2023		Service Noakes Park 9/6/2023-10/5/2023	-37.07
APA...	10/12/2023		Service Little League Noakes 9/6/2023-10/...	-41.93
TOTAL				-79.00
4129	10/26/2023	Brian M. Holland	10-20-2023 RHS Football vs Old Forge	
APA...	10/26/2023		10-20-2023 RHS Football vs Old Forge	-100.00
TOTAL				-100.00

Taylor Borough
Check Detail
October 12 through November 6, 2023

Num	Date	Name	Memo	Paid Amount
4130	10/26/2023	David M. Moran	10-20-2023 RHS Football vs Old Forge	
APA...	10/26/2023		10-20-2023 RHS Football vs Old Forge	-100.00
TOTAL				-100.00
4131	10/26/2023	Elijah B. Izak	10-20-2023 RHS Football vs Old Forge	
APA...	10/26/2023		10-20-2023 RHS Football vs Old Forge	-100.00
TOTAL				-100.00
4132	10/26/2023	James Schiavo	Mileage for inspector 10/6/2023-10/19/20...	
APA...	10/19/2023		Mileage for inspector 10/6/2023-10/19/2023	-83.84
TOTAL				-83.84
4133	10/26/2023	Juan Baizan	10-20-2023 RHS Football vs Old Forge	
APA...	10/26/2023		10-20-2023 RHS Football vs Old Forge	-100.00
TOTAL				-100.00
4134	10/26/2023	Michael Kowanick	10-20-2023 RHS Football vs Old Forge	
APA...	10/26/2023		10-20-2023 RHS Football vs Old Forge	-100.00
TOTAL				-100.00
4135	10/26/2023	Nicholas Strenkoski	10-20-2023 RHS Football vs Old Forge	
APA...	10/26/2023		10-20-2023 RHS Football vs Old Forge	-100.00
TOTAL				-100.00
4136	10/26/2023	PA American Water Co...	Service Noakes 9/20/2023-10/18/2023	
APA...	10/23/2023		Service Noakes 9/20/2023-10/18/2023	-84.89
TOTAL				-84.89
4137	10/26/2023	PPL Electric Utilities		
APA...	10/23/2023		Service DPW 9/13/2023-10/12/2023	-182.51
APA...	10/23/2023		Service Boro Bldg 9/13/2023-10/12/2023-03	-418.76
APA...	10/23/2023		Service Pumping Station 9/13/2023-10/12/...	-236.12
APA...	10/23/2023		Service Derenick 9/13/2023-10/12/2023-05	-147.31
TOTAL				-984.70
4138	10/26/2023	Standard Life Insurance...	Coverage November 2023	
APA...	10/23/2023		Coverage November 2023	-869.75
TOTAL				-869.75

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11/06/23

Taylor Borough
Check Detail
October 12 through November 6, 2023

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
4139	10/26/2023	UGI		
APA...	10/13/2023		Service to Boro Bldg 9/7/2023-10/6/2023	-37.90
APA...	10/13/2023		Service DPW 9/7/2023-10/6/2023	-41.21
APA...	10/13/2023		Service TCC 9/7/2023-10/6/2023	-174.61
TOTAL				<hr/> -253.72

Taylor Borough Liquid Fuels
Unpaid Bills Detail
 As of November 7, 2023

Date	Num	Memo	Open Balan...
Dunmore Asphalt			
11/02/2023	B-111M-0007877	Central West, Colan Ct...	420.70
11/02/2023	B-111M-0007750	Boro Bldg 10/4/2023	277.20
Total Dunmore Asphalt			697.90
PPL Electric Utilities			
11/02/2023	APAY11-2-202...	Service 9/25/2023-10/...	64.90
11/02/2023	APAY11-2-202...	Service 9/25/2023-10/...	41.90
11/02/2023	APAY11-2-202...	Keyser & Oak Signal 9...	40.01
11/02/2023	APAY11-2-202...	LED St.Lights 9/27/20...	6,592.13
Total PPL Electric Utilities			6,738.94
TOTAL			7,436.84

October Payroll	\$148,623.93
October General Fund Open Invoices	\$137,729.46
October Paid Invoices	\$164,149.80
October Liquid Fuels Open Invoices	\$7,436.84

Total Expenditures \$457,940.03

Treasurer's Report October 2023

Local Services Tax	\$3,213.73
Earned Income Tax	\$32,384.58
RE Transfer Tax – Sep	\$13,597.60
Tax Duplicates	\$5,130.00
RE Tax Delinquent 2018	\$123.05
RE Tax Delinquent 2019	\$420.37
RE Tax Delinquent 2020	\$472.80
RE Tax Delinquent 2021	\$1,713.24
RE Tax Delinquent 2022	\$911.77
Court Fees/Police Fines	\$4,909.18
Zoning	\$25.00
TCC	\$583.00
UCC	\$10,346.29
Other Income	\$3,885.20
Waste Management 3 rd Quarter	\$539,857.88
Intergovernmental Revenue	\$12,972.93
Interest	\$442.23
<u>Total Revenue:</u>	\$630,988.85

Financial Report October 31, 2023

General Account	\$	2,589,946.10
Real Estate Tax Account	\$	67,603.60
Liquid Fuels Account Balance	\$	83,736.68
Splash Park Account	\$	30,772.34

Veteran's Memorial Account	\$	1,306.59
Hero's Banner Account	\$	7,745.84

Open Purchase Orders (PO's)	\$	(47,763.50)
10 Year General Obligation Note	\$	(124,097.41)
Lease Obligations	\$	(232,059.99)
2023 Police Comp/OT Obligations	\$	(15,625.02)
Other Police Comp/OT Obligations	\$	(30,513.20)
Escrow Funds (Taylor Commons)	\$	60,295.93
Escrow Account (General)	\$	18,156.90
Police Pension Fund	\$	3,192,178.50
ESL, Inc. Escrow Account	\$	512,582.14
Fire Insurance Escrow	\$	10.00
ARPA Fund	\$	303.23
Taylor Police K-9 Fund	\$	13,417.71
Taylor 1 LLC Escrow	\$	14,300.00
Government Money Market	\$	300,747.72

**Recycling Report
October – 2023**

	Pounds	Tons
Commingle	23,060	11.53
Cardboard/Paper	32,660	16.33
Grass/Brush	105,640	52.82
Totaling	161,360	80.68