


**TAYLOR BOROUGH COUNCIL MEETING**  
**October 11, 2023 at 7:00 PM**

**Held At:**  
**Taylor Borough Municipal Building**  
**122 Union Street**  
**Taylor, PA 18517**

- Call to Order
  - Pledge of Allegiance
  - Roll Call
  - Public Input
  - Approval of the September 13, 2023, Regular Meeting Minutes held at the Taylor Municipal Building at 122 Union Street Taylor, PA.
  - **Executive Session(s)**: Held on Tuesday, October 3, 2023 immediately following the 7:00 PM special meeting and on Monday, October 9, 2023 immediately following the 7:00 PM Work Session, both regarding personnel and contractual matters.
  - Old Business
  - New Business
- A. Consider a motion to authorize the payment to Taylor Fire and Rescue for the 2023 Commonwealth State Aid Allocation supporting the Volunteer Fire Relief Association, in the amount of \$36,370.00.
- B. Consider a motion forward the 2023 Commonwealth General Municipal Pension System State Aid Allocation to Nationwide Financial for the Uniform Pension Plan, in the amount of \$145,697.20 with a remaining balance due in the amount of \$113,575.80 to be paid in December.
- C. Consider a motion to accept a donation from LLVSA in the amount of \$30,000.00 to be allocated toward pump station maintenance and sanitary work.
- D. Consider a motion to adopt Resolution # 11 of 2023, to accept an easement for a sewer line from ETK JR Realty, LP (Kost Tire).
- E. Consider a motion to authorize a donation to Griffin Pond Animal Shelter in the amount of \$770.00.
- F. Consider a motion to approve an MOU relating to a personnel issue with the DPW.
- G. Consider a motion to authorize the Chairman to execute an MOU relating to carry over time with a member of the SEIU Local 668.
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- Consider a motion to
  - Approval of Bills for payment (attached sheet)
  - Treasurer's Report
  - Financial Report
  - Recycling Report
  - Committee Reports
  - Mayor's Report
  - Public Input
  - Adjournment

10/10/2023  
3:08:19 PM

 **\*NOTE\*** Any person with a disability requiring a special accommodation to attend a Council Meeting should notify the Borough Secretary at (570) 562-1400 as early as possible, but not later than 3 business days prior to the meeting. Taylor Borough will make every effort to provide a reasonable accommodation.

**Taylor Borough**  
**Unpaid Bills Detail**  
**As of October 10, 2023**

Type	Date	Num	Memo	Open Balance
<b>Alectus Technology Group, LLC</b>				
Bill	10/02/2023	6495	PC monitoring and server check quarterly PD	1,122.00
Bill	10/02/2023	6463	Security service -PC monitoring quarterly Boro	957.00
Total Alectus Technology Group, LLC				2,079.00
<b>Bradco Supply, Inc.</b>				
Bill	10/02/2023	231898	Blades and skids plows	580.57
Total Bradco Supply, Inc.				580.57
<b>Brian M. Holland</b>				
Bill	10/09/2023	APAY...	Special event RHS vs Lackawanna Trail	100.00
Total Brian M. Holland				100.00
<b>Cerroe, LLC</b>				
Bill	10/09/2023	536	PD 52 Platinum car washes September 2023	364.00
Total Cerroe, LLC				364.00
<b>Commonwealth of PA</b>				
Bill	10/10/2023	1206912	Certificate of Boiler Sept 2023	84.67
Total Commonwealth of PA				84.67
<b>Community National Bank</b>				
Bill	09/26/2023	APAY...	2021 Chevy Tahoe PD vehicle pmt	18,907.04
Total Community National Bank				18,907.04
<b>Cristiano Welding Supply</b>				
Bill	10/10/2023	SY923...	1-ac-3 cylinder and 1-ox-l cylinder	22.40
Total Cristiano Welding Supply				22.40
<b>Crystal Clear Spring Water Co.</b>				
Bill	10/03/2023	83023...	Water service Boro 8/30/2023	54.00
Bill	10/03/2023	92023...	Water service 9/20/2023 Boro	67.50
Total Crystal Clear Spring Water Co.				121.50
<b>David B. Graham</b>				
Bill	10/09/2023	APAY...	Special event RHS vs Lackawanna Trail	100.00
Total David B. Graham				100.00
<b>DGK Insurance</b>				
Bill	09/14/2023	428588	Bond Policy for Jeanne Sluck 10/2023-10/2024	375.00
Total DGK Insurance				375.00
<b>Dixon Sealer &amp; Supply, Inc.</b>				
Bill	10/09/2023	8759	4 propane tanks	42.66
Total Dixon Sealer & Supply, Inc.				42.66
<b>Eckert Seamans, LLC</b>				
Bill	09/25/2023	1764154	Services for 8/31/2023 review collective bargaining provisions	203.00
Total Eckert Seamans, LLC				203.00
<b>Econo Signs LLC</b>				
Bill	10/03/2023	10-98...	10 handicap signs	170.40
Total Econo Signs LLC				170.40

**Taylor Borough**  
**Unpaid Bills Detail**  
**As of October 10, 2023**

Type	Date	Num	Memo	Open Balance
<b>Ehrlich</b>				
Bill	09/25/2023	50666...	Service at Boro Bldg Sept 2023	68.28
Bill	10/10/2023	50666...	Pest control service TCC Sept-2023	68.67
Bill	10/10/2023	50666...	Pest control service Library Sept. 2023	68.28
Bill	10/10/2023	52011...	Service termite monitoring Library Sept-2023	350.98
Total Ehrlich				556.21
<b>Highmark Inc.</b>				
Bill	10/10/2023	23100...	Vision coverage for November 2023	151.16
Total Highmark Inc.				151.16
<b>Holiday Outdoor Decor</b>				
Bill	09/27/2023	10290	Banner 30x60- 9/16/2023	124.95
Total Holiday Outdoor Decor				124.95
<b>Jacob Palonis</b>				
Bill	10/09/2023	APAY...	Special event RHS vs Lackawanna Trail	100.00
Total Jacob Palonis				100.00
<b>James Schiavo</b>				
Bill	10/05/2023	APAY...	Mileage for Inspector 9/22/2023-10/5/2023	84.30
Total James Schiavo				84.30
<b>Judge Lumber Company</b>				
Bill	10/09/2023	G1045...	Lumber for back wall of boro bldg	312.00
Total Judge Lumber Company				312.00
<b>Kost Tire &amp; Auto Service</b>				
Bill	09/25/2023	49-GS...	Oil change 4 new tires 95-2	787.43
Total Kost Tire & Auto Service				787.43
<b>Lackawanna County Association of Boroughs</b>				
Bill	10/05/2023	APAY...	Dinner 9/21/2023 Bachman, Nezl, McKeel, DeAngelo, Maldon...	100.00
Total Lackawanna County Association of Boroughs				100.00
<b>Lackawanna Recycling Center, Inc.</b>				
Bill	10/05/2023	OE02...	Inbound commingle Sept 2023	463.60
Total Lackawanna Recycling Center, Inc.				463.60
<b>LuAnn Krenitsky</b>				
Bill	10/05/2023	APAY...	Tax duplicates	5,130.00
Total LuAnn Krenitsky				5,130.00
<b>M &amp; M Plumbing, Heating and AC Inc.</b>				
Bill	09/25/2023	APAY...	Service TCC steam room generator flush	55.00
Bill	09/25/2023	APAY...	Annual back flow test and certification	155.00
Total M & M Plumbing, Heating and AC Inc.				210.00
<b>Marshall Machinery, Inc</b>				
Bill	09/25/2023	12330C	Blades for Scag tiger Cat	57.12
Total Marshall Machinery, Inc				57.12
<b>Matthew McDonald</b>				
Bill	09/18/2023	APAY...	Monthly K9 allotment October 2023	100.00
Total Matthew McDonald				100.00

**Taylor Borough**  
**Unpaid Bills Detail**  
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Type	Date	Num	Memo	Open Balance
<b>Mesko Glass and Mirror Co., Inc.</b>				
Bill	10/09/2023	1-125...	PW-5 New windshield	290.00
Total Mesko Glass and Mirror Co., Inc.				290.00
<b>Michael Derenick</b>				
Bill	09/18/2023	APAY...	Monthly cellphone reimbursement October 2023	22.99
Total Michael Derenick				22.99
<b>Mike Ciuccoli</b>				
Bill	09/27/2023	APAY...	Service on mats for Boro Bldg	95.00
Total Mike Ciuccoli				95.00
<b>Nicholas Strenkoski</b>				
Bill	10/09/2023	APAY...	Special event RHS vs Lackawanna Trail	100.00
Total Nicholas Strenkoski				100.00
<b>North End Electric Service</b>				
Bill	10/02/2023	4031	Retrofit existing pole fixtures with 24watt lamps	4,110.00
Bill	10/03/2023	4033	Labor and materials to replace 2 bldg wall packs and 2 pole l...	2,600.00
Bill	10/03/2023	4032	Troubleshoot issues with breaker, installed new breaker Noa...	347.00
Total North End Electric Service				7,057.00
<b>Northeast Signal &amp; Electric Co. Inc.</b>				
Bill	10/03/2023	14695	Keyser & Oak St Radar Detection System repair 9/7/2023	905.19
Total Northeast Signal & Electric Co. Inc.				905.19
<b>Nunzi's Advertising Specialties, Inc</b>				
Bill	10/05/2023	27166-1	Magnets for PD nite out	390.00
Total Nunzi's Advertising Specialties, Inc				390.00
<b>PA American Water Company</b>				
Bill	10/10/2023	APAY...	Service 9/6/2023-10/3/2023 fire hydrants	2,354.80
Total PA American Water Company				2,354.80
<b>PA Municipal Health InsuranceCooperative</b>				
Bill	10/09/2023	14639...	Health Insurance for November 2023	36,786.75
Total PA Municipal Health InsuranceCooperative				36,786.75
<b>PennEastern Architects, LLC</b>				
Bill	10/10/2023	23-71...	CAD to inspect overhead doors DPW garage project	487.50
Total PennEastern Architects, LLC				487.50
<b>Pennsylvania One Call System, Inc.</b>				
Bill	10/09/2023	00010...	Messages, email, text for September 2023	56.14
Total Pennsylvania One Call System, Inc.				56.14
<b>PPL Electric Utilities</b>				
Bill	10/10/2023	APAY...	Service 8/28/2023-9/27/2023 pump station Oak and Rinaldi	88.26
Total PPL Electric Utilities				88.26
<b>Preitz Automotive</b>				
Bill	09/20/2023	APAY...	PW-1 Oil change inspection	102.45
Bill	09/20/2023	APAY...	PW3 Inspection front brakes and backup alarm	602.36
Total Preitz Automotive				704.81
<b>PSAB</b>				
Bill	10/04/2023	APAY...	PSAB PLUS training subscription program1/1/2024	450.00
Total PSAB				450.00

**Taylor Borough**  
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**As of October 10, 2023**

Type	Date	Num	Memo	Open Balance
<b>Redi Care Medical Center</b>				
Bill	09/25/2023	APAY...	DOT Physical 8/11/2023 David Jenkins	95.00
Total Redi Care Medical Center				95.00
<b>Reserve Account</b>				
Bill	10/04/2023	APAY...	Postage 10/4/2023	500.00
Total Reserve Account				500.00
<b>Schoenberg Salt Co. Inc.</b>				
Bill	10/03/2023	00232...	50lb calcium skid pellets	1,061.50
Total Schoenberg Salt Co. Inc.				1,061.50
<b>Scranton Times</b>				
Bill	10/02/2023	82748...	Advertisement for Bids Municipal Bldg 1way exit driveway	1,338.84
Bill	10/09/2023	APAY...	Ad for special meeting on 10/3/2023	91.04
Total Scranton Times				1,429.88
<b>Sheepdog Guardian Consulting LLC</b>				
Bill	09/25/2023	1770	K9 Narcotic Training 8/30-8/31/2023	225.00
Total Sheepdog Guardian Consulting LLC				225.00
<b>Staples Business Credit</b>				
Bill	10/05/2023	APAY...	Paper, Envelopes, sleeve protectors	118.85
Bill	10/05/2023	Apay1...	paper towels DPW	92.00
Bill	10/05/2023	APAY...	Garbage bags lysol, paper, pens, file folders janitorial and off...	577.04
Bill	10/05/2023	APAY...	garbage bags, paper towels, cups	591.76
Total Staples Business Credit				1,379.65
<b>Sylvester Chevrolet, Inc</b>				
Bill	09/25/2023	17687	PD replace exhaust on 95-5	2,595.26
Total Sylvester Chevrolet, Inc				2,595.26
<b>Taylor Fire &amp; Rescue</b>				
Bill	09/18/2023	APAY...	Monthly allotment October 2023	6,000.00
Total Taylor Fire & Rescue				6,000.00
<b>Taylor Fire &amp; Rescue Relief Association</b>				
Bill	10/05/2023	APAY...	2023 Commonwealth State Aid Allocation - Fire Relief Assoc...	36,370.00
Total Taylor Fire & Rescue Relief Association				36,370.00
<b>Thomas McGovern</b>				
Bill	10/09/2023	APAY...	Special event RHS vs Lackawanna Trail	100.00
Total Thomas McGovern				100.00
<b>United Concordia Insurance Co</b>				
Bill	10/10/2023	19053...	Insurance coverage for November 2023	1,615.90
Total United Concordia Insurance Co				1,615.90
<b>William T. Jones, Esquire</b>				
Bill	09/18/2023	APAY...	Monthly Retainer October 2023	2,723.72
Total William T. Jones, Esquire				2,723.72
<b>TOTAL</b>				<b>135,211.36</b>

**Taylor Borough**  
**Check Detail**  
September 14 through October 10, 2023

Num	Date	Name	Memo	Paid Amount
4043	10/03/2023	AmTrust North America	Workmans Comp October 2023	
APAY...	09/18/2023		Workmans Comp October 2023	-12,468.00
TOTAL				-12,468.00
4044	10/03/2023	Brian M. Holland		
APAY...	09/19/2023		Special Duty RHS football game 9/15/2023	-100.00
APAY...	09/25/2023		Special Duty RHS football game 9/22/2023	-100.00
APAY...	09/29/2023		Flash drive needed for trial 9/8/2023	-49.70
TOTAL				-249.70
4045	10/03/2023	Cole Surridge	Special Duty RHS Football game 9/15/2023	
APAY...	09/19/2023		Special Duty RHS Football game 9/15/2023	-100.00
TOTAL				-100.00
4046	10/03/2023	Comcast		
APAY...	09/18/2023		Service for PD 9/15/2023-10/14/2023 phones,internet	-300.22
APAY...	09/18/2023		Service TCC 9/15/2023-10/14/2023 phone-internet	-260.62
TOTAL				-560.84
4047	10/03/2023	David B. Graham	Special Duty RHS Football Game 9/15/2023	
APAY...	09/19/2023		Special Duty RHS Football Game 9/15/2023	-100.00
TOTAL				-100.00
4048	10/03/2023	David M. Moran	Special Duty RHS football game 9/22/2023	
APAY...	09/25/2023		Special Duty RHS football game 9/22/2023	-100.00
TOTAL				-100.00
4049	10/03/2023	Elijah B. Izak	Special Duty RHS Football Game 9/15/2023	
APAY...	09/19/2023		Special Duty RHS Football Game 9/15/2023	-100.00
TOTAL				-100.00
4051	10/03/2023	James Schiavo	Inspector mileage 9/8/2023-9/21/2023	
APAY...	09/25/2023		nspector mileage 9/8/2023-9/21/2023	-84.56
TOTAL				-84.56
4052	10/03/2023	Juan Baizan	Special Duty RHS football game 9/22/2023	
APAY...	09/25/2023		Special Duty RHS football game 9/22/2023	-100.00
TOTAL				-100.00

**Taylor Borough**  
**Check Detail**  
September 14 through October 10, 2023

Num	Date	Name	Memo	Paid Amount
4053	10/03/2023	Nicholas Strenkoski		
APAY...	09/19/2023		Special Duty Football Game 9/15/2023	-100.00
APAY...	09/25/2023		Special Duty RHS football game 9/22/2023	-100.00
TOTAL				-200.00
4054	10/03/2023	PA American Water C...		
APAY...	09/28/2023		Noakes Park Service 8/17/2023-9/19/2023	-81.60
APAY...	10/02/2023		Service to Boro Bldg 8/24/2023-9/26/2023	-75.28
APAY...	10/02/2023		Service to garage 8/24/2023-9/26/2023	-161.83
APAY...	10/02/2023		Service TCC 8/24/2023-9/26/2023	-186.88
TOTAL				-505.59
4055	10/03/2023	PA Municipal Health I...	Invoice for October 2023	
110-0...	09/14/2023		nvoice for October 2023	-31,728.50
TOTAL				-31,728.50
4056	10/03/2023	Pennsylvania Public U...	Failed to attend complex project meeting	
03435...	10/03/2023		Failed to attend complex project meetingadm	-500.00
TOTAL				-500.00
4057	10/03/2023	PPL Electric Utilities		
APAY...	09/18/2023		Service Pumping Station 8/14/2023-9/14/2023	-160.16
APAY...	09/18/2023		Service Pumping Station 8/14/2023-9/14/2023	-172.37
APAY...	09/18/2023		Service 8/4/2023-9/13/2023 Derenick Park	-105.46
APAY...	09/18/2023		Service 8/14/2023-9/13/2023 Municipal Bldg	-606.11
APAY...	10/02/2023		TCC service 8/24/2023-9/25/2023	-946.68
APAY...	10/02/2023		Service Cemetery 8/24/2023-9/25/2023	-26.15
APAY...	10/03/2023		Pump station Prince and Rinaldi 8/28/2023-9/27/2023	-73.26
TOTAL				-2,090.19
4058	10/03/2023	Robert Zuby	Special Duty RHS football game 9/22/203	
APAY...	09/25/2023		Special Duty RHS football game 9/22/203	-100.00
TOTAL				-100.00
4059	10/03/2023	Standard Life Insuranc...	Life Ins October 2023	
APAY...	09/20/2023		Life Ins October 2023	-844.90
TOTAL				-844.90
4060	10/03/2023	Thomas McGovern	Special Duty RHS football game 9/22/2023-05	
APAY...	09/25/2023		Special Duty RHS football game 9/22/2023-0	-100.00
TOTAL				-100.00

## Taylor Borough Check Detail

September 14 through October 10, 2023

Num	Date	Name	Memo	Paid Amount
4061	10/03/2023	Verizon Wireless	Monthly Phone internet service 8/23/2023-9/22/2...	
99450...	10/03/2023		Monthly Phone internet service 8/23/2023-9/22/2023	-40.01
			Monthly Phone internet service 8/23/2023-9/22/2023	-43.62
			Monthly Phone internet service 8/23/2023-9/22/2023	-92.22
			Monthly Phone internet service 8/23/2023-9/22/202...	-360.11
			Monthly Phone internet service 8/23/2023-9/22/2023	-295.26
			Monthly Phone internet service 8/23/2023-9/22/2023	-42.18
TOTAL				-873.40
4062	10/03/2023	WEX Bank	Gas for Sept 2023 PD and DPW	
92308...	10/02/2023		Gas for Sept 2023 PD and DPW	-2,496.90
			Gas for Sept 2023 PD and DPW	-2,536.60
TOTAL				-5,033.50

\$55,839.18

**Taylor Borough Liquid Fuels**  
**Unpaid Bills Detail**  
 As of October 10, 2023

Type	Date	Num	Memo	Open Balance
<b>Dunmore Materials</b>				
Bill	10/09/2023	B-111M-00...	Materials for Austin Heights alleys	280.70
Bill	10/09/2023	B-111M-00...	Materials for Austin Heights and Austi...	454.30
Bill	10/09/2023	B-111M-00...	Materials for Central and Rendum	142.10
Bill	10/09/2023	B-111M-00...	Materials for Rendum	279.30
Total Dunmore Materials				1,156.40
<b>PPL Electric Utilities</b>				
Bill	10/03/2023	APAY10-3-...	Service Main St-Davis St service 8/24...	43.88
Bill	10/03/2023	APAY10-3-...	Bridge Lites service 8/24/2023-9/25/2...	64.21
Bill	10/03/2023	APAY10-3-...	Service Keyser and Oak signal 8/28/2...	40.49
Bill	10/03/2023	APAY10-3-...	Light service 8/28/2023-9/27/2023	6,522.58
Bill	10/10/2023	APAY10-10...	Service Oak And Main traffic light	40.33
Total PPL Electric Utilities				6,711.49
<b>TOTAL</b>				<b>7,867.89</b>

September Payroll	\$221,010.18
September General Fund Open Invoices	\$135,211.36
September Paid Invoices	\$ 55,839.18
September Liquid Fuels Open Invoices	\$7,867.89

Total Expenditures \$419,928.61

**Treasurer's Report  
September 2023**

Local Services Tax	\$1,624.45
Earned Income Tax	\$18,247.94
RE Transfer Tax – August	\$8,702.66
Tax Duplicates	\$397.00
RE Tax Delinquent 2018	\$101.26
RE Tax Delinquent 2020	\$598.46
RE Tax Delinquent 2021	\$777.80
RE Tax Delinquent 2022	\$1,333.15
Court Fees/Police Fines	\$3,450.97
Zoning	\$120.00
UCC Permits	\$37,971.31
Escrow	\$5,792.50
TCC	\$3,001.41
Other Income	\$6,754.28
Intergovernmental Revenue	\$33,263.31
2023 Pension State Aid	\$145,697.20
2023 Volunteer Fire Relief State Aid	\$36,370.00
Interest	\$442.23
<b><u>Total Revenue:</u></b>	<b>\$304,645.93</b>

**Financial Report  
September 30, 2023**

General Account	\$	12,660,061.04
Real Estate Tax Account	\$	63,225.11
Liquid Fuels Account Balance	\$	91,568.76

Splash Park Account	\$	30,771.82
Veteran's Memorial Account	\$	1,306.57
Hero's Banner Account	\$	7,745.84
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Open Purchase Orders (PO's)	\$	(45,286.31)
10 Year General Obligation Note	\$	(124,097.41)
Lease Obligations	\$	(283,592.42)
2023 Police Comp/OT Obligations	\$	(15,625.02)
Other Police Comp/OT Obligations	\$	(30,513.20)
Escrow Funds (Taylor Commons)	\$	60,293.53
Escrow Account (General)	\$	18,156.90
Police Pension Fund	\$	3,162,746.55
ESL, Inc. Escrow Account	\$	508,122.25
Fire Insurance Escrow	\$	10.00
ARPA Fund	\$	302.46
Taylor Police K-9 Fund	\$	13,417.71

**Recycling Report  
September – 2023**

	Pounds	Tons
Commingle	23,180	11.59
Cardboard/Paper	28,060	14.03
<u>Grass/Brush</u>	76,700	38.35
<b>Totaling</b>	<b>127,940</b>	<b>63.97</b>