

TAYLOR BOROUGH COUNCIL MEETING
September 9, 2020 at 7:00 PM

Held Via:
Teleconference Due to State of Emergency – COVID 19
122 Union Street
Taylor, PA 18517

- Call to Order
 - Roll Call
 - Public Input
 - Approval of the August 12, 2020 Regular Meeting Minutes held via teleconference.
 - Old Business
 - New Business
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- A. Consider a motion to accept a letter of resignation from Officer Erica Haines received on August 24, 2020, effective immediately.
 - B. Consider a motion to accept a letter of resignation from Officer Vincent Priorielli received on August 24, 2020, effective immediately.
 - C. Consider a motion to approve a request by Chief Derenick to attend a Police Executive Development training course held by the Penn State Justice and Safety Institute. (Previously approved twice but was cancelled both times) Cost of training \$1,289.00.
 - D. Consider a motion to adopt Resolution # 18 of 2020, authorizing the Taylor Borough Council to enter into a Cooperation Agreement with the County of Lackawanna for the FFY 2019 CDBG Program Administration and to authorize the President to execute any and all documents pertaining to this agreement.
 - E. Consider a motion to approve the 2021 Non-Uniform Pension Plan MMO in the amount of \$30,252.86.
 - F. Consider a motion to approve the 2021 Police Pension Plan MMO in the amount of \$292,107.00.
 - G. Consider a motion to award the TCC Roof Bid to the lowest responsible bidder.
 - H. Consider a motion to award the TCC HVAC Bid to the lowest responsible bidder.
 - I. Consider a motion to authorize the President of Council to execute a Lease Agreement with the Taylor Public Library.
 - J. Consider a motion to authorize the President and other Borough Officials to enter into an agreement with Strategic Municipal Group to provide services to Taylor Borough regarding administration of Zoning Application and Permits, Municipal Codes and Ordinances.
 - K. Consider a motion to appoint Strategic Municipal Group as an alternate Zoning Officer.
 - L. Consider a motion to authorize Tina McGovern to apply for the First Responder Grant from the Gary Sinise Foundation for up to \$50,000.00 for the purchase of Police Protective Equipment (new portable radios with digital frequency capability, AED's, Tasers, Combat Application Tourniquets, Civil Disturbance Equipment).
 - M. Consider a motion to appoint Dr. Kenneth Sebastianelli and PrimeMed PC to administer medical/physical examinations for all new probationary hires to the Police Department effective August 13, 2020.
 - N. Consider a motion to appoint Dr. John Kuna to administer psychological testing to all new probationary hires to the Police Department effective August 16, 2020.
 - O.

- Approval of Bills for payment (attached sheet)
- Treasurer's Report
- Financial Report
- Recycling Report
- Mayor's Report
- Public Input
- Adjournment

Taylor Borough
Check Detail
August 13 through September 4, 2020

Num	Date	Name	Memo	Paid Amount
1133	08/13/2020	Fidelity Bank	8/13/20 Loan # 1119782776 10 Year Loan	
APAY...	08/12/2020		Principal - 8/13/20 Loan # 1119782776 10 Year Loan	-2,290.39
			Interest - 8/13/20 Loan # 1119782776 10 Year Loan	-784.39
TOTAL				-3,074.78
1134	08/17/2020	Dr. John Kuna	Psychological Testing - Surr ridge & Strenkoski	
APAY...	08/17/2020		Psychological Testing - Surr ridge & Strenkoski	-360.00
TOTAL				-360.00
1135	08/17/2020	James Schiavo	Mileage 137.3 - 7/31/20 to 8/13/20	
APAY...	08/13/2020		Mileage 137.3 - 7/31/20 to 8/13/20	-78.95
TOTAL				-78.95
1136	08/17/2020	LuAnn Krenitsky	Tax Duplicates	
APAY...	08/07/2020		Tax Duplicates	-200.00
TOTAL				-200.00
1137	08/17/2020	Nicholas Strenkoski	8/10/20 Riverside School Board Meeting	
APAY...	08/12/2020		8/10/20 Riverside School Board Meeting	-75.00
TOTAL				-75.00
1138	08/17/2020	Stephen A. Derenick	2020 Medical Reimbursement - Remaining Bal \$...	
APAY...	08/12/2020		2020 Medical Reimbursement - Remaining Bal \$35...	-50.00
TOTAL				-50.00
1139	08/17/2020	Sylvester Chevrolet, Inc	PD - 95-1 Oil Change & Inspection	
126416	07/17/2020		PD - 95-1 Oil Change & Inspection	-99.00
TOTAL				-99.00

\$3,937.73

Taylor Borough
Unpaid Bills Detail
As of September 4, 2020

Type	Date	Num	Memo	Open Balance
570 Mulch				
Bill	08/07/2020	080720	TCC - 23 Yards Mulch	736.00
Bill	08/18/2020	081820	TCC Playground Mulch (15-1/2 Yards)	465.00
Bill	08/18/2020	08182...	DP - Mulch - 41 Yards	1,230.00
Total 570 Mulch				2,431.00
Air Brake & Equipment				
Bill	09/03/2020	88800		30.00
Total Air Brake & Equipment				30.00
Albrechts Body Shop				
Bill	08/14/2020	081420	DPW - PW-1 Rear Bumper	771.26
Total Albrechts Body Shop				771.26
Bowen Enterprises, Inc.				
Bill	08/18/2020	2020-...	Victoria Court Pave Restoration	2,800.00
Total Bowen Enterprises, Inc.				2,800.00
Capital One Bank				
Credit	08/03/2020	08032...	Credit - (2) Charges - EZ Pass - \$140.00	-140.00
Bill	06/18/2020	64571...	Tax Collector - Dell EMC - Laptop - Covid-19	684.94
Bill	07/28/2020	08770...	Home Depot - Boro Bldg - Cove Base Moulding & Glue Tip - ...	112.77
Bill	07/29/2020	29035...		128.31
Bill	07/29/2020	74036...	PD - New Fan for Police Station	99.98
Bill	08/03/2020			25.00
Bill	08/14/2020	38022...		26.48
Bill	08/14/2020	55402	DPW - Tractor Supply - Case of Grease & Tape Measure	33.99
Bill	08/18/2020	295123	DPW Tractor Supply - Brush Loppers and Ratchet Straps	54.98
Bill	08/20/2020	58249	DPW - Public Works Management - Online Learning - Willia...	50.00
Bill	08/21/2020	62690...	Walmart - PD - Floor Mats for Car 95-4	29.88
Bill	08/23/2020	082320	Google & Google-GSuite Charges - 7/25/20 to 8/24/20	260.20
Total Capital One Bank				1,366.53
Comcast				
Bill	08/04/2020	APAY...	Boro Bldg - 8/9 to 9/8	329.72
Bill	08/05/2020	080520	DPW - 8/10 - 9/9	181.88
Bill	08/11/2020	APAY...	TPD - 8/15/20 TO 9/14/20	237.39
Bill	08/11/2020	APAY...	TCC - 7/15/20 TO 8/14/20	362.75
Total Comcast				1,111.74
Commonwealth of Pennsylvania				
Bill	07/01/2020	1156987	2020 Wastewater System - Chapter 302 Annual Service Fee	65.00
Total Commonwealth of Pennsylvania				65.00
Cristiano Welding Supply				
Bill	07/31/2020	SY720...	DPW - Cylinder Rental	13.64
Total Cristiano Welding Supply				13.64
Dixon Sealer & Supply, Inc.				
Bill	08/11/2020	6555	DPW - Propane - 61.3 Gallons	244.59
Total Dixon Sealer & Supply, Inc.				244.59
Eckert Seamans, LLC				
Bill	08/18/2020	1575550	General Police Department Issues	67.50
Bill	08/18/2020	1575551	General Employees Issues	67.50
Bill	08/18/2020	1575553	PD - Personnel Issue	5,249.00
Bill	08/18/2020	1575552	PD Personnel Issues	3,306.00
Total Eckert Seamans, LLC				8,690.00

Taylor Borough
Unpaid Bills Detail
 As of September 4, 2020

Type	Date	Num	Memo	Open Balance
Ehrlich				
Bill	08/21/2020	7855750	Pest Control - Public Library	56.00
Bill	08/21/2020	7855748	Boro Bldg - Pest Control	56.00
Bill	08/25/2020	7873436	TCC & Daycare Pest Maintenance - 8/25/20	57.00
Total Ehrlich				169.00
Environmental Service Corp of PA				
Bill	09/01/2020	4607	DPW - Routine Maintenance for Sanitary Sewer Line - S. Ma...	345.00
Total Environmental Service Corp of PA				345.00
Fastenal Company				
Bill	08/11/2020	PATA...	DPW - White Street Paint & Zip Ties	55.88
Total Fastenal Company				55.88
Fleet Pride				
Bill	08/12/2020	57397...	DPW - DEF Fluid - 55 Gallon Drum	139.00
Total Fleet Pride				139.00
Geisinger Quality Options, Inc				
Bill	08/10/2020	20223...	Health Insurance - September 2020	24,000.62
Total Geisinger Quality Options, Inc				24,000.62
Great America Financial Services Corp.				
Bill	08/13/2020	27543...	Admin Copier Lease 8/3/20	91.00
Total Great America Financial Services Corp.				91.00
Highmark Inc.				
Bill	08/13/2020	20080...	September 2020 Vision Ins	136.00
Total Highmark Inc.				136.00
Jalvo Inc.				
Bill	08/21/2020	04013	PD - Portable Antenna Visar VHF	17.00
Total Jalvo Inc.				17.00
James Schiavo				
Bill	08/28/2020	08282...	8/14/20 to 8/27/20 Mileage - 146.8 Miles	84.41
Total James Schiavo				84.41
Judge Lumber Company				
Bill	08/03/2020	85323	PD - Material For Targets	75.75
Bill	08/05/2020	85375	DPW - 1 Box Arrow Staples	13.50
Total Judge Lumber Company				89.25
Keystone Concrete Block & Supply Co., Inc				
Bill	08/31/2020	446665	BB Renovation - Dye for outside of Borough Building	25.50
Total Keystone Concrete Block & Supply Co., Inc				25.50
Kost Tire & Auto Service				
Bill	08/19/2020	49-GS...	PD - 95-2 2016 Ford Explorer - Oil Change & Rotate Tires	53.80
Bill	08/19/2020	49-GS...	PD - 95-5 2015 - Ford Explorer - Oil change & Tire Rotation	19.95
Bill	08/24/2020	115-1...	DPW - Flat Tire Repair - PW-7 2016 Mack Tera Pro Vin-010...	89.00
Bill	08/24/2020	49-GS...	PD - 95-8 - 2014 Ford Explorer Oil Change & Rotate Tires	19.95
Bill	09/01/2020	49-GS...	PD - 95-8 - 2014 Ford Explorer - Brakes & Rotars	428.44
Total Kost Tire & Auto Service				611.14
Lackawanna Recycling Center, Inc.				
Bill	08/31/2020	OE02...	August Commingle - 13.39	535.60
Total Lackawanna Recycling Center, Inc.				535.60

Taylor Borough
Unpaid Bills Detail
As of September 4, 2020

Type	Date	Num	Memo	Open Balance
Lower Lackawanna Valley Sewer Authority				
Bill	08/13/2020	APAY...	DPW Garage - 3rd Quarter Billing	70.00
Bill	08/13/2020	APAY...	TCC - 3rd Quarter Billing	70.00
Bill	08/13/2020	081320	Boro Bldg - 3rd Quarter Billing	70.00
Total Lower Lackawanna Valley Sewer Authority				210.00
LuAnn Krenitsky				
Bill	08/25/2020	APAY...	Tax Duplicates	150.00
Total LuAnn Krenitsky				150.00
M & M Plumbing, Heating and AC Inc.				
Bill	08/03/2020	APAY...	TCC - Daycare - Furnish & Install Capacitor on Breaker	140.00
Bill	08/10/2020	APAY...	Boro Bldg - Backflow Prevention Test	125.00
Bill	08/21/2020	082120	TCC - Furnish & Install Urinal Wax Seal	130.00
Total M & M Plumbing, Heating and AC Inc.				395.00
Michael Derenick				
Bill	08/24/2020	082420	Cell Phone Reimbursement - September 2020	22.99
Total Michael Derenick				22.99
NEC Financial Services LLC				
Bill	08/07/2020	2330337	NEC SV9100 System - 8/7/20 Billing	132.49
Total NEC Financial Services LLC				132.49
Northeast Aluminum and Vinyl Products				
Bill	09/03/2020	53321	BB Renovation - 6 Tubes Black Caulk, 1 Roll Aluminum Coil ...	121.00
Total Northeast Aluminum and Vinyl Products				121.00
PA American Water Company				
Bill	08/25/2020	APAY...	DPW Garage - 7/24/20 to 8/24/20	103.66
Bill	08/25/2020	APAY...	Boro Bldg - 7/24/20 to 8/24/20	72.05
Bill	08/25/2020	APAY...	TCC - 7/24/20 TO 8/24/20	72.08
Total PA American Water Company				247.79
PA Chief of Police Association				
Bill	08/26/2020	13658	S. Derenick Registration Fee - Accreditation Information & M...	25.00
Total PA Chief of Police Association				25.00
Penneastern Engineers, LLC				
Bill	08/21/2020	17148	Community Center HVAC Project	5,762.50
Bill	08/21/2020	17149	Community Center Roof Project	3,810.91
Total Penneastern Engineers, LLC				9,573.41
PPL Electric Utilities				
Bill	08/12/2020	APAY...	Lincoln Hgts (Noakes Park) 7/8/20-8/7/20	50.85
Bill	08/12/2020	APAY...	Oak & Rinaldi Pump Station 6/29/20-7/30/20	103.30
Bill	08/13/2020	APAY...	Kerstetter Ct (Little League) 7/8/20-8/7/20	42.70
Bill	08/14/2020	APAY...	DP - 7/15 TO 8/14	89.61
Bill	08/14/2020	APAY...	DPW GARAGE - 7/15 to 8/14	140.65
Bill	08/14/2020	APAY...	Boro Bldg - 7/15 to 8/14	571.05
Bill	08/14/2020	APAY...	Pump Station - Union - 7/15 to 8/14	102.41
Bill	08/26/2020	APAY...	TCC - 7/27/20 TO 8/26/20	624.97
Bill	08/28/2020	APAY...	Prince & Rinaldi Pump Station - 7/30/20 to 8/28/20	43.33
Bill	08/31/2020	APAY...	Church & Cemetery - 7/27/20 to 8/26/20	27.37
Bill	09/01/2020	APAY...	Oak & Rinaldi Pump Station - 7/30/20 to 8/28/20	117.01
Total PPL Electric Utilities				1,913.25
R. J. Walker Co. Inc				
Bill	08/03/2020	S5365...	6" Ferncos for Catch Basin - E. Atherton Street	25.96
Total R. J. Walker Co. Inc				25.96

Taylor Borough
Unpaid Bills Detail
As of September 4, 2020

Type	Date	Num	Memo	Open Balance
R.N. DeMeck Roof Management Services, Inc				
Bill	08/16/2020	3684	Boro Bldg - Emergency Roof Repairs During Heavy Rains on...	458.59
Total R.N. DeMeck Roof Management Services, Inc				458.59
RMA Washes Inc.				
Bill	07/31/2020	19447	PD - July Billing	8.00
Total RMA Washes Inc.				8.00
Scranton Times				
Bill	08/13/2020	82464...	Work Sessions - 8/4, 8/11, Council Meeting 8/12	151.05
Bill	08/31/2020	82469...	TCC - Roof Replacement Project	992.80
Bill	08/31/2020	82469...	TCC - HVAC Replacement Project	992.80
Bill	09/02/2020	82472...	Planning Committee Meeting 9/2/20	114.65
Total Scranton Times				2,251.30
Standard Life Insurance Co.				
Bill	08/17/2020	081720	Life Insurance - September Billing	695.80
Total Standard Life Insurance Co.				695.80
Staples Business Credit				
Credit	05/13/2020	73055...	Credit - Return Item 365375 Coastwide Professional Hardwo...	-25.60
Credit	08/13/2020	081320	Credit -9.99, -6.26, -11.36	-27.61
Bill	07/06/2020	73095...	Batteries, CD Sleeves, Paper	213.85
Bill	07/17/2020	73101...	Paper Towels, Clorox, Floor Cleaner, Lysol, Tape & Scissors	154.71
Bill	07/20/2020	73102...	Number Pad for Keyboard, Post It Notes, Highlighters	52.54
Bill	07/21/2020	73103...	Lysol, Gloves, Toilet Paper, Z Fold Paper Towels	105.12
Bill	07/21/2020	73103...	Covid-19 - Gloves and Clorox Wipes	11.17
Bill	07/22/2020	73104...	Covid 19 Hand Sanitizer & Wipes/PD - Pens	85.73
Bill	07/22/2020	73103...	Clorox Wipes, Paper Towels, Paper	109.22
Bill	07/22/2020	73103...	Covid-19 - Clorox Wipes	5.17
Total Staples Business Credit				684.30
Starr Uniform Center, Inc.				
Bill	08/17/2020	139025	PD - N. Strenkoski - Jacket, Mag Pouch, Baton, Flashlight, D...	1,181.39
Bill	08/17/2020	139026	PD - C. Surridge - Jacket, Baton, flashlight, Duty Belt, Rainc...	1,066.28
Total Starr Uniform Center, Inc.				2,247.67
Stephen A. Derenick				
Bill	08/24/2020	P-200...	PD - Covid-19 - 20 Face Masks - Reimburse Chief Derenick	200.00
Total Stephen A. Derenick				200.00
Taylor Fire & Rescue				
Bill	08/20/2020	20-11...	IamResponding Balance Due	77.00
Bill	08/24/2020	082420	Monthly Allotment - September 2020	4,000.00
Total Taylor Fire & Rescue				4,077.00
Taylor Hose & Engine Company # 1				
Bill	08/24/2020	082420	Monthly Allotment - September 2020	2,000.00
Total Taylor Hose & Engine Company # 1				2,000.00
Total Fleet Services, LLC				
Bill	08/28/2020	17668	PD - 95-5 PA Inspection & Diagnostics	252.75
Total Total Fleet Services, LLC				252.75
UGI				
Bill	08/13/2020	APAY...	DPW 7/8/20-8/5/20	60.04
Bill	08/13/2020	APAY...	TCC 7/8/20-8/5/20	155.63
Bill	08/13/2020	APAY...	Borough Building 7/8/20-8/5/20	48.57
Total UGI				264.24

**Taylor Borough
Unpaid Bills Detail
As of September 4, 2020**

Type	Date	Num	Memo	Open Balance
Union Car Wash LLC				
Bill	09/01/2020	09012...	PD - 17 Car Washes - August 2020	153.00
Total Union Car Wash LLC				153.00
Verizon Wireless				
Bill	08/22/2020	98612...	Billing 7/23/20 to 8/22/20	622.48
Total Verizon Wireless				622.48
WEX Bank				
Bill	08/31/2020	67245...	August Gas Billing	2,055.33
Total WEX Bank				2,055.33
William T. Jones, Esquire				
Bill	08/24/2020	082420	Monthly Retainer - September 2020	2,492.60
Total William T. Jones, Esquire				2,492.60
Witmer Public Safety Group, Inc				
Bill	08/27/2020	2054578	PD - Tactical Light - N. Strenkoski	269.00
Total Witmer Public Safety Group, Inc				269.00
TOTAL				75,372.11

Taylor Borough Liquid Fuels
Unpaid Bills Detail
As of September 4, 2020

Type	Date	Num	Memo	Open Balance
Dunmore Materials				
Bill	07/31/2020	111-24300	3 Tickets (Cooper St, West Grove, Middle Str...	944.48
Bill	08/10/2020	111-24388	2 Tickets - Atherton, Storrs, Washington, Coo...	473.56
Total Dunmore Materials				1,418.04
PPL Electric Utilities				
Bill	08/26/2020	08262020	TS - Main St at Davis St	39.73
Bill	08/26/2020	082620	Main St - 1/2 Davis Bridge Lights - 7/27/20 to ...	50.09
Bill	08/28/2020	APAY08...	TS - Keyser & Oak Street - 7/30/20 to 8/28/20	37.18
Bill	08/28/2020	APAY08...	LED Street Lights - 7/30/20 to 8/28/20	5,533.52
Total PPL Electric Utilities				5,660.52
TOTAL				7,078.56

August Payroll	\$116,346.58
August General Fund Paid Bills	\$ 3,937.73
August General Fund Open Invoices	\$ 75,372.11
August Liquid Fuels Open Invoices	\$ 7,078.56

Total Expenditures \$202,734.98

**Treasurer's Report
August 2020**

Local Services Tax	\$19,003.09
RE: Tax Delinquent 2019	\$21,529.79
RE: Tax Delinquent 2018	\$4,320.74
RE: Tax Delinquent 2017	\$485.37
RE Transfer Tax	\$7,171.13
TCC	\$142.50
Tax Duplicates	\$350.00
Earned Income Tax	\$118,386.99
UCC Building Permits	\$1,599.55
Zoning	\$175.00
Court Fees/Police Fines	\$2,133.34
Comcast	\$23,644.83
Escrow	\$909.20
Other Income	\$1,850.30
Interest	\$96.72
Total Revenue:	\$201,798.55

**Financial Report
August 31, 2020**

General Account	\$	977,743.30
Real Estate Tax Account	\$	25,606.41
Liquid Fuels Account Balance	\$	374,130.95
Splash Park Account	\$	30,752.86
Veteran's Memorial Account	\$	1,005.83
Hero's Banner Account	\$	6,416.94

Open Purchase Orders (PO's)	\$	(27,017.27)
10 Year General Obligation Note	\$	(217,901.75)
Escrow Funds (Taylor Commons)	\$	60,254.88
Escrow Account (General)	\$	1,589.20
Police Pension Fund	\$	3,391,506.93
ESL, Inc. Escrow Account	\$	466,555.02
Fire Insurance Escrow	\$	4,279.00

**Recycling Report
August – 2020**

	Pounds	Tons
Comingle	26,780	13.39
Cardboard/Paper	30,220	15.11
Brush/Grass	62,580	31.29
Totaling	119,580	59.79