



Taylor Police Department

122 Union Street, Taylor, PA 18517

Brian Holland, Chief of Police



POLICE REPORT REQUEST FORM

<u>Fees per report</u> Accident Report Fee: \$15.00 Incident Report Fee: \$15.00	Please make your check/money order payable to the "Taylor Police Department" and include a copy of your Driver's License or Photo Identification
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Please complete sections 1 thru 4 then sign and date: **ONLY one report per request form.** Please provide as much information as possible. This form may be delivered in person or mailed to the Taylor Police Department at 122 Union St. Taylor, PA 18517. **Please include a self-addressed stamped envelope to ensure prompt delivery.**

(Type out information or print out and fill in by hand.)

1. Your Name: _____
First Name Last Name

Address: _____
Street # Street Name City State Zip Code

Telephone: _____
Include Area Code

2. Check applicable type of report:

Accident Report Incident Report

Report Number: _____

Date of Incident: _____

Location of Incident: _____

Other Party Involved: _____

3. I certify that I am:

Named in the report: _____ (Check this box to certify that you are named in the requested report)

An Insurance Agent: _____
(Name of Company)

A Government Agency: _____
(Name of Agency)

An Authorized Representative of: _____
(Person Named in the Report)

4. Please provide in complete detail your reason(s) for requesting a copy of this report:

Signature: _____ Date: _____

5. Supervisor Approval: _____ Date: _____
(Signature)

Reason if not approved: _____